



# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

**SHRI. DADASAHEB GAWAI CHARITABLE TRUST'S, DR.  
BABASAHEB AMBEDKAR MAAVIDALAYA**

**UTTAM NAGAR, MAHADEVKHORI ROAD, YASHODA NAGAR, OLD BYEPASS  
ROAD,  
444606**

**[www.drbamvamt.org](http://www.drbamvamt.org)**

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**February 2019**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Dr. Babasaheb Ambedkar Mahavidyaya, Amravati is run by Dadasaheb Gawai Charitable Trust, Amravati.

Started in the year 1972, Dr. Babasaheb Ambedkar Mahavidyaya has state of art and high-tech campuses located at Uttam Nagar, Amravati. It follows the motto of "Education through Self-help". The college has been granted Buddhist Minority status by the Government of Maharashtra.

The college fosters a culture that supports teaching learning excellence and has Arts and Commerce faculty with a total of 06 Departments, 03 Research Centers, 03 career-oriented programmes at Undergraduate and 01 at Postgraduate level, 07 value added courses and 01 Community College.

The college is committed to provide outcome based, industry focused education and nurtures an inclusive environment to serve diverse needs of students, faculty and staff. Its primary aim is to serve the needs of deprived class of students and nurturing them to join the world class standard in all fields.

The college is committed to continuous quality enhancement and is affiliated to Sant Gadge Baba Amravati University, Amravati. The college has been covered u/s 2f and 12 B of UGC Act 1956. It has undergone 2 cycles of accreditation process by NAAC. It has linkages with Industry and academia. It has signed MOUs with number of organizations for collaborative research, faculty exchange, student exchange etc. Organising guest lectures on weekends is a regular activity in the college. The college has organized several international, national and state level conferences in Humanities and Social Sciences.

Several scholars and more than 1000 eminent personalities from diverse background have visited and interacted with the fraternity of the college. Our chief source of inspiration Late Hon. Dadasaheb Gawai served as Governor of Bihar and Kerala couple of years back. Distinguished personalities like Chief Ministers and other Mineters have visited our college during preceding years. Hon. Shri Rajendra D. Gawai, the trustee of Dadasaheb Gawai Charitable Trust is the most revered leader of this region.

The college aims to be a leading centre of higher education and Research in this region.

## **Vision**

1. To conduct programmes and activities that will instill sense of social commitment among the students and help them to become responsible citizens of the nation.
2. Advancing new approaches to education, including academic centers of excellence
3. To initiate for industry/organization linkages/collaborations with the view to continuously train and groom the students and college staff members

## **Mission**

1. Serve the educational needs of the downtrodden students of the society and enable them to join the world educational standard
2. To emerge as a one-stop destination for all RURAL, Buddhist Community & TRIBAL students of Amravati District so as to fulfill their dreams in field of their choice and transform them into thorough professionals and a good human being.
3. conduct community education programs that encourage learning at every stage of life;;
4. administer customized training programs for business and industry and extend career development support for students, faculty, and staff through career exploration,
5. counseling, job preparation, job opportunities, and academic and classified staff development;

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

1. Located at the outskirts of the city the college is spread in sprawling several acres of land. It has a huge indoor stadium and a well designed swimming tank for students and faculties.
2. It integrates the feedback of stakeholders in teaching- learning process.
3. It provides strong research, innovation culture for collaborative inter-disciplinary/multi-disciplinary research.
4. It promotes students' engagement in research studies leading to writing of projects and entrepreneurial ventures.
5. It provides financial assistance for research, faculty exchange, professional development programmes and incentives for research.
6. The teachers and Alumni contribute to welfare fund of the students and campus.
7. It has entered into active collaborations/MoUs for quality research and academic outcomes with several organizations.
8. The college has UGC sponsored centre for Buddhist Studies. This is one of the few institutions in the entire Vidarbha region to offer program of such kind.
9. Our college is the premier institution in Sant Gadge Baba Amravati University to have started course in Pali.
10. The college extends all facilities for faculty for International exposure. Dr.Varsha Gawande of English Department and Dr. Sunil Kumar, Director of Physical Education have been sent to Sri Lanka for presenting papers.
11. The college aims at holistic development of students beyond class room activities, social work and community engagement. Our students have bagged national level awards in sports.

12. The college organizes Guest lectures and interaction with eminent personalities including Political personalities.
13. The college has state-of-the-art infrastructure/facilities for teaching-learning, research and recreation.
14. The college has robust grievance redressal mechanism, student support system, mentoring programme, counseling and guidance services.
15. The college puts strong emphasis on professional development programmes for faculty and staff relevant to their discipline.

### **Institutional Weakness**

1. Few international faculty members.
2. Difficulty to attract sizeable research funds from the Industry funding agencies because of its being located in an industrially backward region.
3. No International students are there for any of the programs.
4. Less financial contribution from alumni.
5. Not having fully residential campus.
6. Forty percent of the faculty members have yet to acquire their doctoral qualification.

### **Institutional Opportunity**

1. More international MoUs for enhancing joint and collaborative research.
2. Developing more linkages at national level and international as the college runs a centre for Buddhist Studies.
3. Enhancement of research impact for the people of slum area in the vicinity
4. Making a global impact on society through education, research, innovation and philanthropic activities.
5. Contributing to green energy initiatives for sustainable development of nation and society

### **Institutional Challenge**

1. Fast changing technology and pedagogical innovations.
2. Keeping pace with global developments in higher education and research.
3. 100% paper less working at the college
4. Creating awareness among the admission aspirants and the parents about the wide opportunities of

academic programmes available in the college

1. Matching international standards while maintaining the requirements/norms of national statutory/regulatory bodies.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

The college makes all possible attempt to make teaching –learning a pleasurable experience for students and faculties. It ensures timely completion of syllabus, revision of syllabus and compliance to all university stipulations regarding number of hours prescribed for teaching.

The feedback collected from all the stakeholders regarding the design and content of syllabus is communicated to appropriate authorities in time for proper action.

Courses relevant to Gender sensitivity, Professional ethics, Human Values and Community Outreach are integrated in all programmes. Environment and sustainability course is compulsory in UG programmes.

Value-addition courses like anchoring and creativity in Marathi, Communication Skills, basics of computer, etc. are imparted for holistic development of students.

The college has signed MoUs with various organizations offering skill courses to enhance students' employability.

### Teaching-learning and Evaluation

The college has student community mainly from the local Vidarbha region and therefore the college conducts proficiency assessments and offers bridge courses, remedial courses, guided self-study courses to support slow learners. Advanced learners are encouraged to engage in scholarly activities.

Student-faculty ratio is optimally maintained as per the norms of UGC and the University. Use of ICT in

teaching learning is encouraged. All the teachers have registered themselves with SWAYAM for various courses.

Physical infrastructure of the college is disabled friendly by providing ramps, lifts, wheel chairs, special toilets, Braille literature etc.

Student-centric learning environment provides appropriate pedagogy for participative and experiential learning.

Faculty use ICT to make teaching effective. ICT is integrated in teaching through Google Classroom, DELNET to enhance students' experience.

Mentor from Faculty, Industry and Alumni is assigned to each student based on their academic background, career interests and industry/sector preference.

The college ensures adequately qualified and experienced faculty as per the norms of the University, Govt. of Maharashtra and UGC.

The college conducts university examination system for which question papers are sent on-line. The college also conducts internal evaluation and in-house tests.

Declaration of examination result is strictly as per examination calendar and student grievances are addressed timely.

Programme Outcomes are assessed using direct/indirect methods to identify educational and operational gaps to propose action plan for further integration in the strategic planning. Course outcome, Program Specific Outcome are uploaded on college website.

Teaching learning processes are continually improved based on students' results and students' satisfaction.

## **Research, Innovations and Extension**

The college has a well established Research Advisory Committee. The research activities are governed by Research Policy Guidelines, plagiarism policy published on college website and communicated to all.

The college creates an enabling environment to foster research culture providing required research infrastructure and support

Research Advisory Committee evaluates progress of funded projects through subject experts as mentors for better research outcome.

Seed money is provided to young faculty enabling them to formulate research proposal for funding.

A dedicated IPR cell is established to help faculty for patent filing and commercialization.

The college promotes faculty engagement in authoring books, publications, newsletters, organizing seminars, conferences, workshops and training.

The NSS unit of the college conducts number of extension programmes like blood donation, Health checkups, arranging field training programme for farmers, conduct of environmental awareness workshops, teaching underprivileged, educating slum dwellers, etc. the teachers have adopted five families each from the nearby slum areas to look after their educational and other developmental needs.

## **Infrastructure and Learning Resources**

The college has state of the art infrastructure, learning resources including ICT enabled classrooms, seminar halls, fully equipped laboratories and computer labs, library and other support facilities etc. The entire college campus has wi-fi system.

The college has substantial infrastructure for sports and other extracurricular activities including swimming pool, fencing, athletics, basketball, cricket, volleyball, football, hockey, tennis, badminton, yoga and meditation, etc.

The college has a fully automated library which houses sufficient number of books of all disciplines to be taught in college, collection of rare books, manuscripts, special reports and large number of e-journals and e-books. The college library is linked with DELNET. There is an e-zone in the library to facilitate the researchers and research guides.

Learning Resources like e-Journals and e-books are available to faculty and students and can be accessed remotely also.

Budget for infrastructure, library and other learning resources is earmarked annually based on the recommendations of respective committees constituted for the purpose.

Faculty is encouraged to develop e-content for LMS, and U-tube etc. which are developed and available to students.

## **Student Support and Progression**

The college has well established student support system for financial assistance, capability enhancement/development, progression, alumni engagement. etc. The college conducts classes for UPSC and State Services Examination free of cost. A little over 75 students are registered for this program.



Students are given government scholarships as per government norms. The college awards student scholarships annually to meritorious, economically weaker and extraordinary achievers in academic / non-academic activities.

The College has a robust system to provide support to students for skill development, grooming, career counselling for higher education, competitive exams, placements and entrepreneurship through various cells constituted for the purpose.

Weak students are supported through bridge courses, remedial coaching and mentoring.

Student grievances are addressed at various levels both in person and through online suggestion/complaint system and the students' issues are resolved at faster speed.

Placement cell maintains strong relationship with industry and support students in placement. It organizes sessions for entrepreneurship development.

Progression of students for higher education, placement and going for family business or starting their own venture is analysed annually.

Students are active members of cultural and sports committee at both institutional and University level and encouraged to participate in intra and inter-institutional and national level sports competitions and cultural activities.

The college regularly interacts with its alumni through alumni meets, admission boards, IQAC meetings, alumni mentors/career counseling of students, curriculum review, etc.

### **Governance, Leadership and Management**

The college has qualified and competent administrators to provide effective governance and leadership at all

levels.

The Organisation structure with well-defined organizational hierarchy supports participative management for effective decision making.

As a part of e-governance, the college has automated all important sections like planning and development, admission process, administrative matters, etc.

The institutional organizational structure helps in sustaining institutional capacity and education effectiveness through involvement of stakeholders in Committee/ Boards at various levels. The minutes of the meeting of all the committees are communicated and maintained.

Service rules, employee welfare schemes, promotion systems are well defined and copy of the rules is posted on the college website.. The college provides adequate support to the faculty for professional development for attending conferences / workshops.

Professional Development Programmes for teaching and non-teaching staff are organised at University, domain and institution level based on the training need analysis.

The college has a well-structured Performance Based Appraisal System (PBAS) for teaching and non-teaching staff as prescribed by the UGC and the University.

The resource mobilisation is through fee deposits, consultancy, projects, sponsorship etc.

All processes and functions are fully automated for ensuring transparent governance.

The compliance of academic and administrative procedures and their continual improvement is ensured through systematic audit by IQAC, Internal and external audit, administrative and academic audit, etc.

IQAC has both internal and external members to review the academic and support systems.

### **Institutional Values and Best Practices**

The college is sensitive to gender equity and parity. Sensitisation programmes are organised regularly. Safety and security, common room, counselling facilities are provided to females.

Women's Cell of the college ensures fast decisions if any case of sexual harassment issue should arise

The college has put across its entire campus 100% LED bulbs. Energy consumption is continuously monitored for improvement.

The college has eco-friendly Green and Clean campus. The college has strong commitment to differently abled people and provides facilities like ramps, lifts, special washrooms, reserved space in Library and Braille literature, etc.

The college contributes to community development through activities in collaboration with hospitals, local administration, CSR wings of various companies and old age homes.

Code of conduct is specified in student handbook and welcome kit for employees.

The core values of the college are available on website and lay significant emphasis on ethics, values and community engagement.

NAAC

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	SHRI. DADASAHEB GAWAI CHARITABLE TRUST'S, DR. BABASAHEB AMBEDKAR MAAVIDALAYA
Address	Uttam Nagar, Mahadevkhori Road, Yashoda Nagar, Old Bypass Road,
City	Amravati
State	Maharashtra
Pin	444606
Website	<a href="http://www.drbamvamt.org">www.drbamvamt.org</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Anjankumar L. Sahay	0721-9607181584	9320981268	0721-2540346	drbamv2018@gmail.com
IQAC Coordinator	Varsha Gawande	0721-9975053958	9975053958	0721-2568269	varshagawande15@gmail.com

Status of the Institution	
Institution Status	Self Financing , Grant-in-aid and Private

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

<b>Recognized Minority institution</b>	
If it is a recognized minority institution	Yes <a href="#">Minority.pdf</a>
If Yes, Specify minority status	
Religious	Religious
Linguistic	
Any Other	

<b>Establishment Details</b>				
Date of establishment of the college	24-03-1972			
<b>University to which the college is affiliated/ or which governs the college (if it is a constituent college)</b>				
<b>State</b>	<b>University name</b>	<b>Document</b>		
Maharashtra	Sant Gadge Baba Amravati University	<a href="#">View Document</a>		
<b>Details of UGC recognition</b>				
<b>Under Section</b>	<b>Date</b>	<b>View Document</b>		
2f of UGC	09-04-1987	<a href="#">View Document</a>		
12B of UGC	23-01-1992	<a href="#">View Document</a>		
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
No contents				

<b>Details of autonomy</b>	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	Uttam Nagar, Mahadevkhori Road, Yashoda Nagar, Old Bypass Road,	Urban	21.08	9539.93

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Languages	36	H.S.C.	Marathi	320	244
UG	BCom,Commerce	36	H.S.C.	English + Marathi	240	54
PG	MCom,Commerce	24	B.Com.	Marathi	80	46

### Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				5				11			
Recruited	0	0	0	0	4	1	0	5	6	2	0	8
Yet to Recruit	0				0				3			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				8
Recruited	7	0	0	7
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0



Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

#### Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	2	1	0	4	1	0	8
M.Phil.	0	0	0	2	0	0	2	1	0	5
PG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	0	0	0	3	5	0	8

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	1		1		2

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	375	0	0	0	375
	Female	120	0	0	0	120
	Others	0	0	0	0	0
PG	Male	39	0	0	0	39
	Female	24	0	0	0	24
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	244	243	211	180
	Female	77	100	97	93
	Others	0	0	0	0
ST	Male	84	80	48	23
	Female	11	11	14	8
	Others	0	0	0	0
OBC	Male	65	87	77	56
	Female	36	42	42	34
	Others	0	0	0	0
General	Male	18	14	17	5
	Female	5	5	5	3
	Others	0	0	0	0
Others	Male	31	38	18	33
	Female	6	9	10	0
	Others	0	0	0	0
<b>Total</b>		<b>577</b>	<b>629</b>	<b>539</b>	<b>435</b>

### 3. Extended Profile

#### 3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 66

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	03	03	03	02

#### 3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
577	629	539	435	274

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
218	218	218	218	177

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
40	34	15	14	10

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

### 3.3 Teachers

#### Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
13	13	13	13	13

  

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

#### Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
16	16	16	16	16

  

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.4 Institution

#### Total number of classrooms and seminar halls

**Response: 16**

#### Total Expenditure excluding salary year-wise during the last five years ( INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
11.70499	8.60030	8.22809	7.73969	3.75023

#### Number of computers

**Response: 60**

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

**Response:**

Time-table committee prepares time table keeping in view the University stipulations regarding number of hours required for teaching –learning process.. Heads of the Department allot workload as per the norms of the affiliated university. Teachers complete their lectures as per the teaching plan. Meetings are held to review the completion of syllabus. The Principal conducts the meeting in co-ordination with the IQAC to review the progress as well as future plans of every department. Actual curriculum delivery is done with use of various teaching methods and teaching aids as well as practical sessions as per the time table. Records of curriculum delivery are maintained by the teachers through academic diary. in addition, teachers enter their daily lectures in teacher’s log book to ensure that actual number of hours per subject is devoted. Annual reports of the departments are submitted to the Principal. Remedial classes for slow learners under U.G.C .plans are being conducted since 2012-13 and are continued till the date. We organize workshops, conferences and seminars to update the knowledge and to interact with experts in different fields. Faculties are encouraged to attend Orientation and Refresher Courses, workshops and seminars organized by the university and other institutions to update the knowledge in respective subject. For effective transmission of curriculum all departments integrate classroom teaching with various learning methodologies like Study Tours, Field Visits and seminars. Library resources with recent reference books, periodicals, journals and e-resources have also been used in effective curriculum delivery. Internet and other facilities are provided to the faculties and students. The college has installed LCD in seminar halls for effective curriculum delivery as per the time table. Achievements of the objectives of curriculum are measured in terms learning outcome of the students and their performance in the final examination at U.G .and P.G.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

##### 1.1.2 Number of certificate/diploma program introduced during the last five years

**Response: 3**

##### 1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	01	01	00	01

File Description	Document
Minutes of relevant Academic Council/BOS meetings	<a href="#">View Document</a>
Details of the certificate/Diploma programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

**Response:** 169.23

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
06	06	03	04	03

File Description	Document
Details of participation of teachers in various bodies	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years**

**Response:** 24.24

1.2.1.1 How many new courses are introduced within the last five years

Response: 16

File Description	Document
Minutes of relevant Academic Council/BOS meetings.	<a href="#">View Document</a>
Details of the new courses introduced	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

**Response:** 66.67

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 02

File Description	Document
Name of the programs in which CBCS is implemented	<a href="#">View Document</a>
Minutes of relevant Academic Council/BOS meetings.	<a href="#">View Document</a>

### 1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

**Response:** 5.38

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
40	4	40	20	20

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

**Response:**

The cross – cutting issues like Gender, Environmental sustainability, Human Values and Professional Ethics etc., find an ample space when it comes to applying them positively into the curriculum. We believe in maintaining healthy environment for all its students.



**Human Values:** Human values are which help us to live in harmony with the world. The following courses describe the Human values.

?Pali literature –

Dhammapad and Jatak

Tripitaka

Pali

Human Resource Management

Human Resource Management and Development

Sociology

Yoga

Personality Development.

**Professional Ethics:** The courses mentioned below describe professionally accepted standards of personal, business behaviour, values and guiding principles. Codes of professional ethics are often established by professional organizations to help guide members in performing their job functions according to sound and consistent ethical principles.

?**Commerce and economics**

Advertising

?E-business and E-Marketing

?Business Ethics & Corporate Social Responsibility

?Organization Change & Development

?Organizational Behavior

?Marketing Management

?International Business Environment

?Corporate Governance

? Business Environment

?Auditing

?Financial Management

?Business Laws

?Entrepreneurial Development

### **Sociology**

??Social Group Work, Counseling Theory & Practice

?Community Organization and Social Action

?NGO Management, Organization Behavior & Development

?Teaching and Learning Skills

### **Physical Education**

?Organization Administration and Methods of Teaching in Physical Education

?Science of Sports Training

?**Gender:** The courses below which addresses Gender issues by providing the skill-set necessary for life-long learning and provide the opportunities for the students to explore subjects or areas of interest. They teach equality in gender and women empowerment:

History

Sociology

Languages - Pali, English, Marathi

Political Science

**Environment and Sustainability:** The following courses address Environment and Sustainability. It appreciates the ethical, cross-cultural, historical context of environmental issues and the links between human and natural systems. This enables the students to learn about the eco- system and other environmental factors. They also learn measures to protect the environment and are made aware of global warming and other related issues.

Environmental Studies.

Economics

At second year of UG programmes 'Environmental Science' is a compulsory subject through which environmental awareness is created among students.

File Description	Document
Any Additional Information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

**Response:** 3

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 03

File Description	Document
Details of the value-added courses imparting transferable and life skills	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking field projects / internships

**Response:** 21.49

1.3.3.1 Number of students undertaking field projects or internships

Response: 124

File Description	Document
List of students enrolled	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise**

**A.Any 4 of the above**

**B.Any 3 of the above**

**C. Any 2 of the above**

**D. Any 1 of the above**

**Response:** A.Any 4 of the above

File Description	Document
Any additional information	<a href="#">View Document</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback processes of the institution may be classified as follows:**

**A. Feedback collected, analysed and action taken and feedback available on website**

**B. Feedback collected, analysed and action has been taken**

**C. Feedback collected and analysed**

**D. Feedback collected**

**Response:** A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average percentage of students from other States and Countries during the last five years

**Response:** 0

##### 2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
List of students (other states and countries)	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.1.2 Average Enrollment percentage (Average of last five years)

**Response:** 78.34

##### 2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
377	422	399	329	173

##### 2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
464	464	442	420	340

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

**Response:** 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
218	218	218	218	177

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.2 Catering to Student Diversity

**2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners**

**Response:**

Slow and advanced learners are singled out by the concerned teachers after taking into account the following:

1. The marks obtained by students at previous examination
2. Objective type test followed by oral test
3. Quiz tests & puzzles
4. Having dialogue with them about their interest in the chosen subjects.

The slow learners are provided extra classes for improvement to avoid drop-outs. The following measures are taken in case of slow learners:

1. The college and individual teachers help the slow learners by giving proper guidance and support to the learners viz. teachers review the academic performance of students from class room lecture to project writings.
2. Conduct extra classes for the difficult subjects (based on the previous university results) in the curriculum.
3. Special attention is given to the students in the tutorial classes, who are identified as the slow learners.
4. Slow learners are specially advised and counseled by a Teacher Guardian and the subject expert.
5. Teaching plans are devised as per the needs of the students.
6. For making slow learners cope up with the mainstream students Bridge Course and remedial classes are conducted.

Facilities like OPAC has been made available in library for text books, reference books, periodicals ,

books on competitive examinations. Book bank facility and internet facilities are provided for all.

For advanced learners the following measures are taken :

1. Each department organizes various competitions and seminars which help the advanced learners to upgrade their knowledge.
2. The performances of the advanced learner are assessed through surprise tests, essay competition, seminars, and presentation, etc.
3. The college provides a platform for co-curricular and extracurricular activities to advanced learners to broaden their horizons by giving opportunities to boost their presentation skills.
4. The advanced learners are encouraged for skill based activities like writing research articles for college magazine 'SHABD KRANTI' and participating in various competitions organized in the college and in other colleges. Many students have won prizes for articles published in college magazine and in seminars.
5. Advanced learners are guided and encouraged to participate and several of them have won prizes in various Competitions organized at inter collegiate and university levels.
6. They are provided with additional inputs for better career planning and growth like- special coaching for Competitive exams.
7. Motivating them to involve in research projects, field survey, etc.
8. Helping them to publish their work in Conferences/Journals/Magazine collaboratively.
9. Providing opportunities to develop their creativity by participating and organizing intercollegiate as well as national level symposiums.
10. Encouraging them with extra care to obtain University ranks.
11. Motivating them with free books, note books, awards and prizes.
12. For independent learning, digital library facility is provided. The college helps them type out projects and provide them free stationeries.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 2.2.2 Student - Full time teacher ratio

**Response:** 44.38

File Description	Document
Any additional information	<a href="#">View Document</a>

### 2.2.3 Percentage of differently abled students (Divyangjan) on rolls

**Response:** 0

2.2.3.1 Number of differently abled students on rolls

Response: 00	
File Description	Document
List of students(differently abled)	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any other document submitted by the Institution to a Government agency giving this information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Response:**

#### 1. Experiential learning

The students learn through experiences Projects, Seminars, Viva-Voce, essay competition , Study tours, Exhibitions, Projects writing, etc. provide very good tools for students to increase their expertise in the subject. Students write research projects - which is initiated by the departments as an important tool to enhance experiential learning. It helps increase the capacity of thinking, finding out proper resources, the skill of presentation, confidence building and fundamental knowledge of the subjects. Students, by using such facilities complete the task related to syllabus under the guidance of teachers. Some of the teachers have prepared course wise e-resources for regular teaching in the classrooms. The library and ICT facilities are available to faculty regularly. This helps them practice innovative teaching methods. The following

**Methods are used for providing experiential learning to students:**

1. College Magazine making
2. Visits (industrial & environmental studies )
3. Poster presentation
4. Essay writing competition
5. Classroom wise seminar
6. PPT presentation
7. Workshop
8. Group discussion
9. Chart display
10. Project writing
11. Field work
12. Mock College day (Students self governing college -5th September).

#### 2 Participative learning

Dr. Babsaheb Ambedkar Mahavidyalaya follows student centric methods in teaching and all other major activities. Various methods of experiential and participatory learning are adopted to ensure that students



are active participants than remaining passive listeners in the teaching-learning process.

**The participatory learning activities are:**

- (a) Group discussions**
- (b) Case Analysis**
- (c) Role plays**
- (e) Projects**
- (f) Presentations**
- (g) Test Series / Seminar**
- (h) Home Assignments**
- (i) Minor Project/ Dissertation**
- (j) Self-Work (SW)**
- (k) Industry Visits**
- (l) Field work**

The Mahavidyalaya attaches more importance to holistic development of students beyond classroom through co-curricular, extra-curricular and field based activities. Various Forums and Committees are formed for the holistic development of the students.

Inter and intra collegiate sports meet is organised. Students participate in sports competitions to exhibit talent in variety of games to foster spirit of togetherness and leadership.

Students are encouraged to participate in inter-university competitions, etc.

Outdoor Activities-Based Courses are offered to learn human values and develop leadership qualities among students such as:

- i. Human Values and Community Outreach**
- ii. Entrepreneurship Awareness Camps**
- iii Performing Arts**
- iv. Basic skills course in sports**
- v. Yoga and Meditation classes for mental and physical well-being**

vi. Human Values are Celebrated during the year - Students organize activities like blood donation camp, visit to old age homes, orphanages etc. to inculcate values, ethics and social responsibility.

### 3. Problem - solving Methodologies

Dr. Babasaheb Ambedkar Mahavidyalaya organizes events and activities to develop skills which would help them solve problems. some of the events ;

- (i) **Event planning, scheduling, promotion and conduct**
- (ii) **Resource mobilization**
- (iii) **Team building**
- (iv) **Time management**
- (v) **PR & media management**
- (vi) **Logistics arrangements**

The Mahavidyalaya imparts training in self- discipline , IT literacy, entrepreneurial abilities, Research & Enquiry, values & ethics, sense of responsibility & discipline, understanding of socio economic environment and effective communication. Value-added Courses help students personal and professional development.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

**Response:** 115.38

##### 2.3.2.1 Number of teachers using ICT

**Response:** 15

File Description	Document
List of teachers (using ICT for teaching)	<a href="#">View Document</a>
Provide link for webpage describing the " LMS/ Academic management system"	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and stress related issues

**Response:** 38.47

#### 2.3.3.1 Number of mentors

Response: 15

### 2.3.4 Innovation and creativity in teaching-learning

**Response:**

#### **Innovation and creativity in teaching-learning**

Besides resorting to conventional method of lecturing, faculties make use of different innovative and creative methods, devices, techniques, activities to make their teaching-learning effective. The teaching-learning process include support of LCD projectors, Google classroom, Internet, Wi-fi, PPTs, e-resources, Whatsapp, Audio-visual aids, etc. In addition other activities are also used like- fieldwork, study- tours, role play, surveys, poster presentation, questionnaire, interview, interdisciplinary teaching, book reviews, use of film, interactive teaching, learning based on feedback of students.

Department of Commerce organizes Industrial visits, Bank Visits, Projects on commercial topics to develop commercial and industrial capability of the students. The department also organizes excursions and tours to study different places of small scale industry, Banks and *Bachat Gat* to develop economical perspectives among the students. Every year the Economics department arranges Workshop on Indian Budget post budget to make students aware about current trends in Indian Economy. The field visits by students of History are focused upon study of different Historical locations and Places. All the Departments also organize educational tours and field trips.. Department of Languages organizes Essay Competition, Debate, Poster making competition, Workshops on Personality Development and Guest Lecturers. The department of English organizes regularly News reading competitions and seminars to develop Reading and speaking skills. The Departments use innovative teaching methods like role play, PPTs, anchoring, debating, group discussion, Seminars, Spoken English and Soft Skills Development Course and display of movies based on syllabus for better understanding. The department of Pali organized every year since its inception recitation competition of Pali Gatha and meditation camp to makes students aware about Buddhist philosophy. The departments like Pali and Marathi arrange visits to places worth studying from point of view of culture and literary heritage. The students pick up experiential knowledge from the teaching of English language course and attending English language laboratory of the college. Department of Sociology, History and Political Science organize various programmes and activities regarding social awareness among the students. The department of political science conducts Quiz Competition on Indian Constitution on 26th Novemebr every year to focus on basic understanding of the constitution. The department of Sociology visits Old Age Home and rural area in the vicinity to

make students know the social problems. There is ample provision for taking care of differently-abled students. The library has braille material for the blind students. Braille Dictionary is available in our college. Library.

Students are also motivated to participate as researchers in Dr BabaSaheb Ambedkar Innovation projects which aim at imparting scientific temper among the students. Faculty attend various Faculty development programs for enhancing their domain knowledge and for learning new trends in educational technology/pedagogy which make their teaching more innovative. Professional Development Programs are also organized regularly in the college. The Academic Excellence Committee has been formed with a view to upgrade knowledge of the teachers constantly.

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 96.25

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

**Response:** 49.23

#### 2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
8	7	6	6	5

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.4.3 Teaching experience per full time teacher in number of years

**Response:** 15.6

#### 2.4.3.1 Total experience of full-time teachers

Response: 234

File Description	Document
Any additional information	<a href="#">View Document</a>

### 2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

**Response:** 38.96

#### 2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	1	1	1

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copies of award letters (scanned or soft copy)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

**Response:** 0

#### 2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

#### Response:

#### Institutional level Response:

For effective implementation of evaluation reforms, the Examination Committee is constituted every year in the beginning of the term. The Examination Committee includes senior teachers, Heads of the Departments and Coordinators of various courses. Each of the members of the examination committee are made in-charge of various examinations like:-

- **Continuous Internal Evaluation**
- **Internal Assessment Examination**
- **Practical Examination**
- **Project/Viva**
- **Preliminary Examination**
- **Semester End Examination**
- **University Examination**

The committee ensures smooth conduct of the examination. Regular meetings of faculties are conducted by the Examination Committee to deal with various issues arising from changes in guidelines and circulars made by Sant Gadge Baba Amravati university, Amravati.

The continuous evaluation of the students is a major activity in teaching- learning process. Innovative methods of evaluation such power-point presentation, project-viva, extempore, debate and quiz competition are introduced for students.

a. The detailed schedule of Internal Examination, Practical Examination and Semester-end Examination are made available through Academic Calendar and on college website.

b. The two Internal evaluations are scheduled in each semester and the schedule is displayed in advance on web-site, college notice board and other platforms.

c. We also arrange parents-teacher meet each semester.

d. Parents are also informed about their ward's progress report through messaging system.

- **Centralized Continuous Internal Evaluation System:** The Examination Committee of the college conducts evaluation of students. The institution adopts Centralized Continuous Internal Evaluation (CIE) System to assess all aspects of a student's development on a continuous basis

throughout the year. The Examination Committee follows the academic calendar while conducting Internal Evaluation.

- **Orientation on Evaluation Process:** Students are made aware of the evaluation process through the following initiatives:-
  - Academic Calendar with CIA Exam dates
  - **Result Analysis & Review Meeting:** Result Analysis is done by the concerned subject teachers after every Internal Evaluation. The Academic Excellence Committee conducts meetings to review the performance of the students in Internal Evaluation. The IE is conducted by way of class tests, presentations, project writing, assignments, etc. Parents are also invited at the end of the semester to interact with the teachers to assess the performance of their wards. The performance of the students is monitored by the Principal and the necessary feedback is given to the concerned faculty members. The Principal conducts Review Meetings department-wise to give necessary feedback for the improvement of students' performance.
  - **Final examination of the Semester is conducted by the university.** The semester-end examination is of three hours duration for all the theory papers and practical papers. Students should satisfy the eligibility criteria of **75% attendance** in each semester to appear in the University Examination. The students have been allowed ATKT as per university norms.
  - **Supplementary Examinations** are held for the final year students who have appeared and failed in any one of the semester theory papers relating to completion of his/her degree.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

**Response:**

**Response:**

Internal assessment implemented as per university norms has shown following results,

- Internal examination, Practical examination and semester- end examination are separate heads of passing.
- Good conduct, independent learning and communication skills are judged during lectures, practical and seminars as a part of students' active academic performance.
- Basic eligibility for evaluation process is made known to students through college website, notice boards and class counseling.
- College notifies evaluation process and related documentation on the notice board as well as on college website. This includes distribution of marks and schedule of internal evaluation
- College also notifies the criteria for allocation of term work marks through notices and class counseling.

### **Broad features of Centralised Internal Assessment test for all courses**

- Fair conduct of the examination
- Consolidated mark sheet for all subjects which enables us to judge the progress of the student.
- If the student fails to attend the internal examination on medical grounds or other unavoidable reasons they are given a chance to appear on a different date subject to the schedule fixed by the university. Valuation is done by the respective subject teacher within two days through centralised evaluation system. Model Answer are prepared.
- Continuous assessment report for all the courses is displayed in respective laboratories every month.
- Staff meetings are conducted periodically to review the evaluation process.
- Display of all unit tests marks within a week after the end of unit tests.
- The mechanism to solve the IE related grievances of students is in place.
- Two internal examiners are appointed for each subjects to evaluate final internal marks.
- At the end of each semester, the Principal verifies the internal marks of all the students.
- All the records and data bank of attendance in internal Examinations, Question papers, valued answer sheets/copies, summary of marks sheets, are properly maintained by the teachers for academic monitoring/academic audit.
- Assignments/Practicals/ Seminar presentation of the subjects is taken at B.A.III, B.Com.III, and M.Com. II year.
- The signatures of the students are taken at the time of seminar presentation by the teachers. The seminar presentation is evaluated on the basis of the nature of presentation, selection of the topic and language competence.

The marks obtained in the internal assessment is communicated to the university.

The record of seminar presentation is maintained by the teachers.

Procedure for Submission of Application for Supply of Photo Copy (ies) of Assessed Answer Book(s):

1. The Application form filled in and signed by the examinee only.
2. The application shall be submitted by the examinee, along with the requisite fees, within ten days.
3. The candidate shall submit their application forms along with the requisite fees to the Principal of the institution.



File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### **2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient**

#### **Response:**

#### **College Level:**

If a student is not able to appear in examination due to medical or any genuine reason examination is conducted for that student as per norms, provided that he/she submits application with proper documents.

For the students who participate in sports and miss the examination, the college arranges for them examination on different dates.

If any student scores less marks and wants to improve in that subject, he/she can appear for the improvement examination.

The grievances of the students with reference to assessment are made clear by showing his/her performance in the answer sheet.

The answer sheet of such student is assessed by the faculty once again in the presence of the student concerned.

Any corrections in the total of marks or assessment of answer books as identified by students are immediately done by the faculty members.

Any student who is not satisfied with the assessment and award of marks may approach the concern HOD who can intervene and seek opinion of another course Teacher.

The Institute follows open evaluation system where the student performance is displayed on the notice board and the same is informed to the parents.

Complete transparency is maintained in internal assessment tests.

Students and faculty members are made aware of the transparency to be maintained in the system of assessment.

After preparing the assessments report the same is shown to the students, if any grievances should arise with regard to the assessment it has to be resolved immediately and the revised report should be submitted by the concerned faculty to the Head of the Department.

Any grievances related to university question paper like out of syllabus, repeated questions, improper split of marks, marks missed, wrong question number during semester exams are addressed to the Principal. The Principal refers the same to the Examination Committee for necessary action.

The revaluation is applied for answer scripts, in which the re-evaluated marks can be obtained during the announcement of revaluation results of the same semester.

**University level:**

With reference to evaluation, if the student scores less mark than expected, he/she can apply for revaluation of his/her answer script after paying the prescribed fee.

University provides the photocopy of answer sheets to students regarding any grievances with reference to evaluation.

Student can apply for revaluation if he/she feels that evaluation is not correct

**Examination Grievance Redressal Committee**

Sr. No	Name of the members	Designation
1	Dr. R. M. Deshmukh, Asst. Professor	Chairperson
2	Dr. Omprakash Bobade, Assistant Professor	Member
3	Vijay Ingle, Sr. Clerk	Member

**Process of redressa of grievances:**

Student raise the grievances to Examination Grievance Redressal Cell in the prescribed format.

- The matter is forwarded to the concerned teacher by the Committee
- The Concerned teacher analyses the grievance and suggest a solution
- Solution is accepted by the student
- Action taken is recorded by the Committee

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

**2.5.4 The institution adheres to the academic calendar for the conduct of CIE**

**Response:**

Academic calendar is prepared by Principal, in consultation with the Time Table Committee . In the beginning of the academic session the students are apprised of academic calendar and same is uploaded on college website and displayed on notice boards and at strategic locations. Only head of the institution can incorporate minor changes in academic calendar considering the unforeseen circumstances.

For smooth and unhindered conduct of examination, the Principal of the college constitutes an examination committee at the beginning of the term. Broadly speaking, two different examination committees are formulated – one for the conduct of Internal Examination and two for the conduct of University examination.

The first examination committee prepares time table for the Internal Examination.

The Schedule of All Examinations is given in academic calendar

The course teachers announce the syllabus and display question bank

Assignment-I and Assignment-II as per the academic calendar.

Assignments are submitted by students as per the dates given in academic Calendar

The slots of the internal exam., Assignment-I, Assignment-II and sessional exam are mentioned in the academic calendar.

Examination schedule of these exams is announced and displayed in advance by Principal

Display of marks is also as per the schedule given in academic calendar.

The teachers are required to submit set of question papers to the examination committee at least 15 days before commencement of the examination. Later the examination committee selects one set of the question paper of each subject and gets it preferably Xeroxed. The examination is conducted on the scheduled time. The Progress report of each student is prepared by the concerned teachers and displayed in the Notice Boards of the respective departments. The Academic Calendar is prepared by institute for undergraduate as well as postgraduate courses before commencement of every semester and consists of commencement of instructional activity, declaration of In Semester Examination (ISE) plans of department, mid-review of attendance and defaulter list, schedule of ISE examination and tentative schedule of End-semester examinations, review of performance of ISE, schedules of seminar, project work and PG dissertation work, end of instructional activity , declaration of ISE and test results. It is displayed on departmental notice boards. Subject are allocated to faculty members well in advance so that they could make the plans. Every faculty member prepares teaching plan for each theory and laboratory courses before the start of the semester. Academic calendar is the back bone of various teaching-learning plans prepared before start of every semester. Teaching plan includes Lecture number, Unit number, content of syllabus to be covered, methods of delivery, modern tool, papers referred, text book/reference book, website referred etc.

Every department in the institute keeps an eye on the quality of the teaching learning by daily monitoring of teaching learning activities by the head of the department and respective class coordinator, continuous counselling through department meetings, students feedback on teaching- learning activity, brain storming in the meetings for different teaching strategies.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

#### Response:

The college has clearly stated Programme Outcomes, Programme Specific Outcomes, Course Outcomes and Learning Outcomes. The Vision and Mission statements are displayed on the college website as well as on various platforms. These outcomes have been set, taking into account the variety of programmes and the heterogeneity of rural and urban students.

The Programme Outcomes are set by the affiliating university in the syllabi prescribed to each class. Faculty and students are expected to know them. In the beginning of every academic year the programme outcomes are verbally communicated to the students by teachers and during the Principal's address. They are also displayed on college website and brochure.

Course Outcomes as well as Learning Outcomes depend upon the nature of course and the subject concerned. They are also defined by university and are clearly mentioned in the syllabus of particular class and subject.

The Programme Specific Outcomes are closely related to the content of the syllabus. They are syllabus oriented and may vary as per the subject.

All these outcomes are explained to students in the classrooms directly or indirectly. There are some universal learning outcomes also which are inherent in every syllabus. The students are encouraged, guided to learn and imbibe these outcomes. They are also taught to students through organization and participation of co-curricular and extra-curricular activities. Every department plans and conducts all activities in light of the programme outcomes, course outcomes.

There are certain ways to assess whether the programme outcomes have been achieved or not. The performance of students in university examinations and in different internal examinations is a parameter of outcome assessment. For the assessment of students, various approaches are followed to get intended learning outcomes. The teaching-learning and assessment processes are reviewed by the IQAC through Result analysis Records and Meetings. Records of academic results and other achievements are maintained by the respective departments. They are submitted to the IQAC at the end of academic year. The feedback obtained from students on the teaching- learning process help understand the expected learning outcomes.

Secondly, the students' overall performance in co-curricular and extra-curricular activities as well as his behavior on and off the campus help judge the programme or course outcomes. The college tries its level best to inculcate above mentioned outcomes.

#### Following are some of the Programme, Course outcomes related to our courses.

- Communication skill and competitive spirit, literary sensibility.
- Good citizenship with soft skills development.
- Constructive social work through women empowerment, gender equity, caring for children and old

aged people

- Opportunities to differently abled students, knowledge of respective subject.

### Commerce

- Entrepreneurship development career opportunities in Commerce.
- Developing Business communication skill

File Description	Document
COs for all courses (exemplars from Glossary)	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

#### Response:

The institution has a well defined mechanism to evaluate the attainment of programme outcomes, programme specific outcomes, course outcomes at each stage. Every teacher is involved in explaining the course specific learning outcomes to students. The teachers are sensitized by IQAC through regular meetings and reviews. The curricular, co-curricular and extra-curricular activities are organized regularly. The success of the activity performed by the students underlines attainment of outcomes.

The institution uses formal and informal strategies to ascertain that the students achieve the learning outcomes through the course. The activities organized by different departments and support services also reflect the vision and mission of the institution. Specific objectives are set while planning and executing every activity. It is compulsory to submit annual plan of activities to be organized with clear cut objectives to IQAC. The Principal and the LMC/CDC take into consideration the effect and usefulness of the activity while according sanction to the teaching plan.

The learning outcomes are monitored through the performance and results of students in internal and university examinations. An analysis is carried out at department level. Feedback is provided in case of necessity. Regular meetings of faculty and staff are arranged through IQAC to discuss the specific learning outcomes achieved. They are also conveyed to the Management. In this way the academic performance in extension activities, enrolment to higher education, number of placements made, number of awards and prizes won are the parameters to evaluate achievements of students.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students

**Response:** 59.62

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 31

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 52

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:** 3.94

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 2.6

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	2.60

File Description	Document
List of project and grant details	<a href="#">View Document</a>
e-copies of the grant award letters for research projects sponsored by non-government	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.1.2 Percentage of teachers recognised as research guides at present**

**Response:** 46.15

3.1.2.1 Number of teachers recognised as research guides

Response: 06

File Description	Document
Any additional information	<a href="#">View Document</a>

**3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year**

**Response:** 1.33

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 04

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 15

File Description	Document
Supporting document from Funding Agency	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Funding agency website URL	<a href="#">View Document</a>

### 3.2 Innovation Ecosystem

#### 3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

**Response:**

Research has always been a way of life in the academic arena of Dr. Babasaheb Ambedkar Mahavidyalaya, Amravati. The research policy of the college has given pivotal importance to research as it aims to enhance the quality of education. The college consistently strives to strengthen the research culture in faculty and the students by providing the best of research environment.

The college has established a Research Advisory Committee to facilitate and monitor the progress of the research undertaken. The members of the Committee are:

1. Dr. P. G. Rathod – Member
3. Dr. R. M. deshmukh – Member
4. Dr. Varsha E. Gawande - Member

Students' Representation

1. Rohit Gajbhiye
2. Sheetal Narayan Kokate

It takes efforts and encourages scientific temper and research culture and aptitude among the faculty as well as the students. The college motivates the faculty members to update their knowledge by helping them to pursue higher studies. The faculty is motivated to enroll for M.Phil., Ph.D., send proposals for major /minor research projects, to publish research papers in reputed research journals. The faculties are inspired to do research in emerging areas and fields. The proposals of major/minor research projects are discussed at departmental level as well as reviewed by the committee before they are submitted to the respective funding or sponsoring agency.

Financial assistance and duty leave is given to the faculty attending Workshops, Seminars, Conferences at university, state, national and international levels. The faculty is also



motivated to present research papers in the conferences organized by the universities abroad. Dr. Varsha Gwande and Dr. Sunil Kumar went to Sri Lanka to present their research papers. Their papers were widely acclaimed.

The college promotes and grants duty leave to the faculty to participate in Orientation course, Refresher course and Short-term training programmes organized all over India. The college supports the departments to organize university level, state level and national and international level workshops, seminars in the college.

The college takes efforts to create research awareness among the students as well. Various activities are organised in the college to inculcate research culture and increase research aptitude among the students. The project activities undertaken by the students are monitored by the respective faculty.

Subject related Associations of the college encourage the students to write research articles based on the topics and texts prescribed for syllabus. They are also guided to write articles on current trends and issues. Some of these articles have been published in the college magazine 'SHABDKRANTI'. The college participates in the Magazine competition organised by the affiliating university. Every year, 3 to 4 students receive prizes for their research articles. Students prepare projects, information charts related to the theme. Exhibitions help in nurturing knowledge of the related subjects in the students. Presentation of project works is conducted to enhance the analytical skills at its best to sharpen the critical acumen of both the faculty and students and strive to perform knowledge transfer activities more effective.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

**Response: 22**

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	7	7	1	0

File Description	Document
Report of the event	<a href="#">View Document</a>
List of workshops/seminars during the last 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

<b>3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research</b>	
Response: Yes	
File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

<b>3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards</b>	
Response: Yes	
File Description	Document
e- copies of the letters of awards	<a href="#">View Document</a>

<b>3.3.3 Number of Ph.D.s awarded per teacher during the last five years</b>	
Response: 0.25	
3.3.3.1 How many Ph.Ds awarded within last five years	
Response: 1	
3.3.3.2 Number of teachers recognized as guides during the last five years	
Response: 4	
File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

<b>3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years</b>
---

**Response: 2.77**

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
16	2	2	13	3

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>

**3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years**

**Response: 7.86**

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
08	32	28	30	23

File Description	Document
List books and chapters in edited volumes / books published	<a href="#">View Document</a>

### 3.4 Extension Activities

**3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years**

**Response:**

The College has taken special efforts to promote institution neighbourhood community network. The students being the major factor, are encouraged and motivated to participate in extension activities. Student centric community development programmes are organised by the college. The faculty shoulders the responsibility to engage students in the extension activities. Activities are organised and implemented through the Support Services like NSS, Cultural Activities, etc.

The NSS unit of the college implements various extension activities throughout the academic year.

Every year NSS camp of seven days duration is organised in the village adopted by the college. The NSS has a planned schedule of work. The planned work comprises of making roads, digging soak pits, building bandhara, etc. NSS also carries out activities like Save the Girl Child campaign, Literacy Rallies, Cleanliness Drives, Water Conservation programs, Aids Awareness Programs, Tree plantation, Day celebration, Free health check-up programs, No Vehicle Day, etc. Blood donation camps are organized on Birth day of the founder president Dr.Kamaltai R.Gawai. The students of NSS Unit participated in Leprosy survey organized by the state Government in nearby area in 2017. The NSS unit also conducted various programs to register names in the voters list and a workshop on *How to vote on EVM*.

The college enhances the artistic skills of the students by motivating them to participate in various cultural events. One act plays based on current issues and street plays are organized to create awareness about various issues such as violence against women, voter awareness, superstitions, etc. Women cell arranges lectures of eminent personalities to acquaint the students with social issues.

Students are encouraged to write essays and articles on current issues. It helps them to be aware of the recent developments in the community. The articles are published in college magazine SHABDKRANTI. The college has implemented UGC Schemes such as - Remedial Coaching for SC/ST/OBC and Minorities, Coaching classes for entry in services for SC,ST,OBC and Minoritis and Human Rights Foundation course. Under this scheme guest lectures are conducted and programmes are occasionally arranged to sensitize the students on social issues. Under the human rights foundation course the students of the Sociology department have visited the home for aged 'Sant Gadage Maharj Vrudhashram, Walgao', 'Old Age Home, Bhankheda', Old Age home located at Jalaram Nagar, Aravati to interact with the elderly people and to understand their problems and come out with solutions.

All these activities tend to cast positive impact on students to enhance emotional, intellectual, social and interpersonal development. Moreover, by working together students develop team-spirit. They learn to negotiate, communicate, manage conflicts and understand social issues. These activities on the part of the students enable them to become sensible towards the problems of disadvantaged and under privileged of the community. This awareness automatically helps in development of holistic atmosphere. It also helps increase academic and intellectual competence and boost their self-confidence.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

**Response:** 12

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	3	3	2	1

File Description	Document
Number of awards for extension activities in last 5 years	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

**Response: 25**

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
06	06	05	04	04

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Number of extension and outreach programs conducted with industry,community etc for the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

**Response: 52.34**

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-

wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
255	245	240	210	235

File Description	Document
Report of the event	<a href="#">View Document</a>
Average percentage of students participating in extension activities with Govt or NGO etc	<a href="#">View Document</a>

### 3.5 Collaboration

**3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years**

**Response: 7**

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	02	01	01	01

File Description	Document
Number of Collaborative activities for research, faculty etc	<a href="#">View Document</a>
Copies of collaboration	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)**

**Response: 12**

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
03	03	03	02	01

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View Document</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	<a href="#">View Document</a>

MAAAC

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.**

**Response:**

**Dr. Babasaheb Ambedkar Mahavidyalaya, Amravati** has developed high-tech campuses with modern facilities/learning resources as per the curriculum requirements and norms of statutory/regulatory bodies. The college provides resources and infrastructure for academic excellence according to its vision and strategy objectives. The infrastructure facilities and learning resources are categorized as under :

(a) **Learning Resources** : This includes resources and infrastructure required for library, language & computer laboratories, class room teaching, events, meetings, workshops, etc.

(b) **Support facilities** include cafeteria, Girls hostel, Seminar Hall, Indoor Stadium, Swimming Tank, Health Center (Gymnasium), etc.

(c) **Utilities** like safe drinking water (Water Coolers), washrooms, Girls Common Room, Power Generators, etc.

Campus-wise details regarding the infrastructure and learning resources are described below:

Total Class Room – 11, Room – 01,	Computer Equipment -60 NSS Office – 01,	Office – 01, Staff
Departments. – 05,	NAAC Office – 01	
Seminar Hall – 02,	Wash Rooms - 04	
Carrier Counseling & Competitive Centre – 01		
Exam Department – 01,	Stack Room – 01	
Library Knowledge & Learning Resources – 01		
Library & Office – 01	Reading Hall – 01	
ICT Class Room – 05	Girls Common Room – 01	
Computer Lab – 01	Language Lab.-01	



The library at Dr. Babasaheb Ambedkar Mahavidyalaya, Amravati is integrated knowledge Resource Centres that are stocked with over 14606 books, periodicals, references, National and International Journals, CD-ROMs covering all aspects of academic studies and research material. Dr. Babasaheb Ambedkar Mahavidyalaya, Amravati Students have access to various electronic information resources for online databases, Journals, Case studies, Research Materials etc. Some of the popular online resources accessible to college students / faculty are OXFORD JOURNALS, CAMBRIDGE UNIVERSITY PRESS, UGC-INFONET, OPAC,etc.

Dr. Babasaheb Ambedkar Mahavidyalaya, Amravati has a policy for the creation and enhancement of infrastructure in order to promote a good teaching learning environment. The policy is implemented through Strategic Planning and Annual Academic Planning conducted by IQAC and Library Committee. Some of the initiatives taken are as follows:

1. Upgraded the IT infrastructure regularly in view of the recent developments and changes in technology to meet the teaching – learning requirements.
2. Learning resources, curriculum, session plan, Time table, recorded lectures, assignments, assessment, student feedback etc. are made available online and Learning Management System (LMS) blackboard for enhancing the teaching-learning experience.
3. Establishment of Yoga/Meditation Centre and Language Labs etc. for providing hands on experience to the students.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

##### Response:

**Dr. Babasaheb Ambedkar Mahavidyalaya, Amravati** has 1404.83 SQM Indoor Sports stadium.It was established in the year 2014-15. The facilities include Soft Ball, Dodge Ball, Korf Ball, Base Ball, Ball badminton, Hand Ball, Kho-Kho, Kabaddi etc. on play ground and Fencing, Badminton, Judo, Taekwondo, Speed Ball and multipurpose use swimming pool etc. Through its excellent sports facility, **Dr. Babasaheb Ambedkar Mahavidyalaya, Amravati** offers opportunities to students for regular work-out and participation in and organization of games at University, District, State and National Level.

**Campus-wise details of Sports Facilities :** Volleyball Courts, Basket Ball Courts, Badminton Courts, Gym Apparatus, Swimming Pool.

Every year Dr. Babasaheb Ambedkar Mahavidyalaya, Amravati Campus participate in Sports Events – a month long Inter Collegiate Sports Competitions held each year. Different kind of sports events, games

like badminton, squash, basketball, volleyball, karate, judo, cricket, chess, swimming, tug of war to clinch the much coveted trophies. The students of various institutions also present a colorful cultural programme depicting the different cultures followed in different states of India.

Dr. Babasaheb Ambedkar Mahavidyalaya, Amravati has entered into a Memorandum of Understanding (MOU) with various sports Associations of Amravati with the objective of cooperation in development and promotion of various games and sports in this region. The MOU is focused on innovation and execution of research projects and also a robust education system in areas of coaching and sports administration.

Dr. Babasaheb Ambedkar Mahavidyalaya, Amravati has always supported sports, sports events and encouraged sporting talent. Some of the achievements of our students and alumni are : Suraj Yadav, Softball Silver (All India Uni.) Medalist at the National 2017, Rohit Gajbhiye Silver Medalist National Level and Shrikul Mohankar (Silver Medalist at National Level Mini Golf Championship Year 2017-2018, among many others.

Dr. Babasaheb Ambedkar Mahavidyalaya, Amravati regularly organizes university and state level competition in Soft Ball, Dodge Ball, Ball Badminton, Kho-Kho, Kabaddi, Dagger Fencing, etc. Due to good organization, our Management has established 'United Sports Club of India' in our college campus to organise various sports events. The sports Students from various institutions of the region and state participate in these events.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

**Response:** 31.25

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 05

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	<a href="#">View Document</a>
Link for additional information which is optional	<a href="#">View Document</a>

#### 4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

**Response:** 24.01

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.24962	2.35916	2.34991	4.02807	0.04950

File Description	Document
Details of budget allocation, excluding salary during the last five years	<a href="#">View Document</a>
Audited utilization statements	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

**Response:**

The library at Dr. Babasaheb Ambedkar Mahavidyalaya, Amravati is more like Integrated Knowledge Resource Centre that is stocked with over 7922 books, periodicals, references, national and international journals, covering all aspects of academic studies and research materials. The Library has over 250 online journals. Some of the online resources Dr. Babasaheb Ambedkar Mahavidyalaya students have access to Digital Library, Scopus etc. Access to e-journals, databases etc is provided through All e-resources are accessible locally within the campus as well as remotely

Dr. Babasaheb Ambedkar Mahavidyalaya, Amravati Library building is centrally located, well laid out, and aesthetically designed to make it an inviting place with the ambiance that is suitable for learning and scholarship. Library buildings have provision for both individual and group studies making room for interaction, discussion and quiet studies. Adequate space is provided for browsing and relaxed reading. Libraries also have carrels as well as research scholars/faculty rooms for quiet and serious studies.

Libraries at all campuses are equipped with adequate number of sign boards and guides for smoother and convenient movement of goods, services and users the library has open access to its collection for all student, faculty and staff. All buildings have fire detection alarm and fire lighting systems installed.

OPAC/Web OPAC is main tool to provide access to the library collection. Library website also provides information about resources, sources, rules and regulations.

Dr. Babasaheb Ambedkar Mahavidyalaya, Amravati Libraries are automated using open source software "SOUL". .Description of ILMS is as follows:

Name of the ILMS software – SOUL 2.0 Software

Nature of automation (fully or partially)– Fully

Version Soul 2.0

Year of automation– 19.01.2011

Each library has adequate number of work stations to facilitate searching/accessing OPAC, e-resources, web browsing and for other academic works. Provision has also been made to allow downloading/printing of material from these resources. Dr. Babasaheb Ambedkar Mahavidyalaya, Amravati has installed excellent ICT infrastructure with adequate bandwidth for fast and seamless access to Internet. Dr. Babasaheb Ambedkar Mahavidyalaya, Amravati Libraries are also members of DELNET

Emphasis is given by Dr. Babasaheb Ambedkar Mahavidyalaya to make the Library as a happening place on its all

Campuses. Initiatives taken by the college, are given below:

- 1.Free WI-FI, internet access, free download and printout facility have been provided..
- 2.Organization of Book Review / Book Talk Sessions
- 3.Organization of Book Exhibitions/Displays of new books.
- 4.Proper system of obtaining, analysis and action pertaining to feedback from the Users of library services is in place at Dr. Babasaheb Ambedkar Mahavidyalaya, Amravati.
- 5.Users can submit their suggestions/grievances through Intranet Portal which are forwarded to the Chairperson, Library Committee/Director Library Services for necessary action.
- 6.Users can also submit their suggestions/ grievances through general interaction, making an application, and through e-mail.

Café has been provided in the library premises

Data Requirement for last five years: Upload a description of library with,

- **Name of ILMS software** : SOUL 2.0 SOFTWARE
- Nature of automation (fully or partially)
- Version 2.0
- **Year of Automation** : 19.01.2011

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

##### Response:

The Library makes all efforts to acquire usefull books including rare books, reports, thesis, other knowledge resources to enrich its collection.

Central Library was established in 1972 and has a collection of rare and hard to come by works on number of subjects along with modern first editions and decorative sets and bindings. The special collection in the library provides for research interests and subject specializations of students and faculties.

Like other holdings of the library, the collection of rare books also support and enhance the teaching learning process.

The Special Collections include books which are first editions, highly priced books, proceedings, reports and Thesis.

*College Campus wise details is as follows:*

##### View Documents :

##### Special collections

Description	No.
Rare Books	110
Manuscript	05
Conf. Proceedings	165
Ph.D. Thesis	26
M.Phil. Dissertations	05
Hard Bound Journals	74
<b>Total</b>	<b>385</b>

'Spashdnyan' the touch English Braille Monthly Magzaine Annual Subscription 2012 to onwards.

Considering the large size of collage community which uses the library and the small collection of rare books, the library staff is always on the alert so that available working materials in the collection is not overlooked.

Feedback from users is used for enrichment of the special collection. The feedback is analyzed for area of interest to procure rare or special books.

Users can submit their suggestions through Intranet Portal which are forwarded to the Chairperson, Library Committee/Director Library Services for necessary action.

Users can also submit their suggestions through general interaction, making an application, and through e-mail.

Students can also submit their suggestions etc during CR Meetings held monthly.

The following details of special collection is given as additional information :

Data Requirement for last five years :

Provide the description of library enrichment which includes

- Name of the book/manuscript
- Name of the publisher
- Name of the author
- Number of copies
- Year of publishing

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

**Response:** C. Any 2 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

**Response:** 0.17

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.12701	0.18968	0.13107	0.21317	0.17130

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4.2.5 Availability of remote access to e-resources of the library

**Response:** No

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 4.2.6 Percentage per day usage of library by teachers and students

**Response:** 3.39

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 20

File Description	Document
Any additional information	<a href="#">View Document</a>

## 4.3 IT Infrastructure

### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

#### Response:

Dr. Babasaheb Ambedkar Mahavidyalaya, Amravati has enormous and latest IT Infrastructure at college campus to support the teaching & learning processes. Details of College computing facilities i.e., hardware and software are as follows:

#### Number of systems with individual configurations

Desktop (Intel i3 , Dual Core, Celeron Processor with 1 GB RAM and 160 GB to 500 GB HDD)

Laptop (Core2duo 2.4 Ghz/i3-4030U 1.90 GHZ,i5-5200U, 2 GB to 4 GB RAM, 250 GB to 500 GB HDD)

Total number of systems-60

#### Dedicated computing facilities

Internet in All Computer Labs

Internet in Residential area

Wi-Fi in All Classroom & Hostels

Paid Printing

LCD Projectors

#### LAN facility

One network across the campus and access internet/intranet resources under uniform network policy

Proprietary software			
MS-Office 2007/2010			• AutoCAD 3D Studio Max
Andragogy		•	Maya
OrCAD		•	CFD

#### umber of nodes with internet facility



Server on virtual platform using VM ware and HP Blade servers. High speed connectivity from multiple ISP's

Description of IT facilities including Wi-Fi with date of updation and nature of updation is as follows:

Access Points (CISCO) Installation for 100% Secure Wi-Fi -2018 Coverage
IP Surveillance (audio enabled) Up-gradation 2018

Up-gradation of Projector with individual PA system for classroom and seminar rooms.	Yes
Library Automation with 3M System	Yes
Academic LAB Up-gradation as per Software requirement	Yes
Faculty Laptop changed/upgraded (Lenovo E40)	Yes
End-User UPS changed (500VA Offline)	Yes
User end Desktop changed (Lenovo M700)	Yes

All Campuses are Wi-Fi enabled and students and faculty members have access to electronic databases which encourages them to use e-learning resources. Database / software packages provided to the staff and students are given below are as:

Digital Library	• Digital Signage	• SSC Online
Manupatra Online	• Saba e-learning	• SCOPUS

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer ratio

**Response:** 9.62

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

**>=50 MBPS**

**35-50 MBPS**

**20-35 MBPS**

**5-20 MBPS**

**Response: <5 MBPS**

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

**Response: Yes**

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	<a href="#">View Document</a>
Link to photographs	<a href="#">View Document</a>

### 4.4 Maintenance of Campus Infrastructure

#### 4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

**Response: 5.07**

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.19080	0.21044	0.88800	0.44567	0.17668

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	<a href="#">View Document</a>
Audited statements of accounts.	<a href="#">View Document</a>

#### 4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

##### Response:

The college has a Resource Management Committee that supervises the maintenance of Laboratory, Library, classrooms, Sports Complex, and Computers

The RMC committee is headed by Dr. P G Rathod who monitors and supervises the work done by the concerned person.

- Adequate in-house staff is employed to meticulously maintain hygiene, cleanliness and infrastructure on the campus so as to provide a congenial learning environment. Classrooms, Seminar halls and Laboratories, etc are cleaned and maintained regularly by Non-teaching staff assigned for each floor. Wash rooms and rest rooms are well maintained. Dustbins are placed in every floor. The Green Cover of the campus is well maintained by a full time gardener.

- Optimum working condition of all properties/ equipment on the campus is ensured by assigning the work to experts. We have available-on-call contract persons for maintaining various items of the college:

For **Computer and Language lab** the person concerned is Mr. Manohar Meshram who looks after the maintenance of computers and software in the computers. There is Visitor's Register where each visitor must enter their name and contact number while visiting the lab.

**Library** – Accession to library is permitted at the cost of the deposit as caution money. A provision of the budget for the library maintenance is made by the college management. The activities like fumigation and keeping library clean is done frequently by library staff.

##### Procedures for utilizing Library:

1. Identity Card is compulsory for getting access to the library
2. Silence to be maintained
3. No discussion permitted inside the library
4. Registration should be done to become a library member prior to using the library resources
5. No personal belongings allowed inside the library
6. Textbooks, printed materials and issued books are not allowed to be taken inside the library
7. Using **Mobile phones** and audio instruments with or without speaker or headphone is strictly prohibited in the library premises.
8. Enter your name and Sign in the register kept at the entrance counter before entering library

9. The librarian may recall any book from any member at any time and the member shall return the same immediately
10. Library borrower cards are not transferable. The borrower is responsible for the books borrowed on his/her card
11. Refreshment of any kind shall not be taken anywhere in the library premises

#### **Admission to Library:**

Students are allowed to library only on production of their authorized/valid Identity Cards

#### **Working Hours of the Library:**

- Monday to Saturday: 8 am to 5 pm
- Sundays 9 am to 5 pm (During Examination Time)

#### **Circulation Issue System :**

Two Books will be issued on presentation of the library card along with the ID card. Students are instructed to check the books while borrowing.

#### **Overdue Charges :**

Materials borrowed should be returned on or before the due date stamped, if returned late overdue fine will be charged for the delayed period.

#### **Book Lost :**

If the books are lost, the borrower shall replace the books of the same edition or latest edition or pay double cost of the book after getting permission from the librarian.

#### **Validity of cards :**

Library borrower cards are valid for the entire duration of the course to access library facilities. At the end of the course borrower cards shall be returned to the library.

#### **Reference section :**

This section has Encyclopedia, dictionaries, Textbooks, Rare Reference books, etc. which are only available for reference. User can make use of these resources.

#### **DELNET**

All the members may use the resources through DELNET for which the members will be shared the password.

#### **E-Zone**

There is a Digital section in the Library which may be used by Researchers. Internet facility is available in

this section.

**Sports Complex** – the sports complex of the college consists of Indoor and Outdoor units. The Indoor Stadium of the College has been constructed out of UGC fund under XI plan File. The Indoor Stadium is made use for the games like- Taekendo, Fencing, Badminton, Sapatakara, Tennikoit, etc.

The outdoor unit of the sports complex consists of four big grounds for games like Kho-kho, Ball Badminton, Kabbadi, Volley Ball, Hand Ball, Cricket, Soft Ball, Tennikoit, etc.

Procedures for utilizing sports facility and sports complex:

1. All the sports items are kept in storeroom for sports which is under the charge of the director of Physical Education, Dr. Sunil kumar
2. Stock register is maintained
3. There is an item Issue and Return Register which carries the record of item issued and Returned with date and name of the person concerned
4. For the purchase of items for sports and disposal of the waste items the Director of Physical Education has to submit application to Resource Mobilization Committee which takes the final decision regarding purchase or disposal
5. The Indoor and Outdoor sports complex may be used by other institutes in the campus or by the outsider only with the permission of the RMC the application to which will be routed through the Director of Physical Education.

**Classrooms** - the classrooms are cleaned everyday by our class IV staff. The cleanliness part of the college is looked after by the Hospitality Committee. All classrooms are fitted with CCTVs which are maintained by Kamal CCTV, Jaistambh Chowk 8983087613

- The campus maintenance is monitored through surveillance Cameras.
- Proper inspection is done and verification of stock takes place at the end of every year.
- Periodic reporting on requirements of repairs and maintenance are submitted by the HODs to the RMC.

The non-teaching staff is also trained in maintenance of CCTV and computer equipment. The Security Guards are there to take care of overall security of the campus. Entry of the visitors are recorded in the Visitor's Register kept with the Security Guard.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

**Response:** 47.88

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
273	343	239	199	130

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	<a href="#">View Document</a>
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

**Response:** 2.5

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
22	18	09	07	07

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

**Response:** A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

#### 5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

**Response:** 24.09

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
117	105	107	110	105

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>

**5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years**

**Response:** 7.19

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
50	50	40	20	20

**File Description**

**Document**

Details of the students benefited by VET

[View Document](#)

Any additional information

[View Document](#)

**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

**Response:** Yes

**File Description**

**Document**

Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee

[View Document](#)

Details of student grievances including sexual harassment and ragging cases

[View Document](#)

**5.2 Student Progression**

**5.2.1 Average percentage of placement of outgoing students during the last five years**

**Response:** 49.18

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
11	09	08	11	06



File Description	Document
Details of student placement during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.2.2 Percentage of student progression to higher education (previous graduating batch)**  
**Response: 45**

5.2.2.1 Number of outgoing students progressing to higher education  
Response: 18

File Description	Document
Details of student progression to higher education	<a href="#">View Document</a>

**5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)**  
**Response: 0**

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
08	06	05	08	09

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.**

**Response:** 10

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
07	03	00	00	00

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution**

**Response:**

Yes ,the college had an active Student Council, as per the Maharashtra Universities Act 1994. The Student Council representatives are selected from each class having highest marks in previous year's examinations .A team of students selected club wise to organize all the activities of the college round the year. The committee or Club consist of President , Secretary and other members. All the members of the council enthusiastically participate and work for the development of the students and college, right from academics ,N.S.S, literary and cultural opportunities to sports.Students widen their horizon of experience and understanding through the following academic and administrative committees and clubs,

N.S.S , Literary club (Shabdkranti magazine, Departmental study circles etc)Environmental club (industrial visits, study tours and excursions)Sports club,Cultural committee(annual social gathering and Harshwardhan) Student Projects ,I.Q.A.C., Discipline Committee ,Anti ragging cell, Women cell , Grievance redressal cell

Student council plays pivotal role in establishing and maintaining good rapport between the college administration and the student's community. It proved to be an effective platform for the students to put on records their demands, inconveniences and requirements related to all aspects of the institution. It also helped the college to understand the demands of students and to find out the amicable solutions. Meeting of student council were organized every year. Issues like extending library working hours, providing more facilities of drinking water, sports, change in dress code, organization of annual functions, starting of a self-funded competitive examination guidance center, Celebration of certain days, felicitation of students for different achievements, organization of Annual Prize Distribution Function and such other issues were discussed in these meetings. The college administration also responds positively in solving the problems and issues raised by Students' Council. It helps to maintain a good and healthy atmosphere on campus.

There was no provision for student council in academic years 2015-16 and 2016-17 as the Maharashtra University Act was under process of reform and all these bodies were suspended by the Maharashtra Government. However a student council was formed at college level under the chairmanship of the Principal by the order of their merit position in the previous examination. It has brought a uniform, decent and holistic atmosphere on the campus. Students views are taken into account while planning and execution of all activities of these committees

Students representation and participation in academic committees like literary associations, have enhanced their skills like , anchoring , participating in debates, organizing functions etc. They play important role as volunteers in discipline committee during programmes and organization of exhibitions, poster presentations, wall papers, sport events, organization of N.S.S Camps and tours

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural activities/ competitions organised at the institution

**level per year**

**Response: 8**

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	09	08	08	05

File Description	Document
Report of the event	<a href="#">View Document</a>
Number of sports and cultural activities / competitions organised per year	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 5.4 Alumni Engagement

**5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years**

**Response:**

**Dr. Babsaheb Ambedkar Mahavidyalaya Alumni Engagement- At a Glance**

**To build a self-motivated and continuing relationship with Dr. Babsaheb Ambedkar Mahavidyalaya Alumni to facilitate greater collaboration and connection for mutual well-being and progress.**

Dr. **Babsaheb Ambedkar Mahavidyalaya** is one of the oldest Academic Institutions in Amravati. The Alumni of this college are adding values to its reputation with their influences to the society. It would be an understatement to mention that today Dr. **Babsaheb Ambedkar Mahavidyalaya** has cast an indelible impression of its presence in each and every part of the state and the nation as well in the form of its Alumni.

The Formal Alumni Meets are organized every year in the college campus. On such occasions large number of alumni gather and discuss the ways to improve the contribution of the college to the society and the nation. On such opportunities which enable Alumni to reunite with their friends and faculty members,

revitalize their memories and share experiences of their past and present life. At the same time it also enables us to receive constant updates of our Alumni and to have structured engagements with our Alumni of mutual interests and gains.

The areas where Dr. **Babsaheb Ambedkar Mahavidyalaya** is utilizing the Alumni Network:

1. In building the college reputation, which relies in large part on how successful graduates are in the real world.
2. Our existing students have better job prospects because their seniors are creating a perfect legacy in the all fields of the society with their knowledge and values.

**Major platforms where Dr. Babsaheb Ambedkar Mahavidyalaya Alumni are engaged:**

1. Invited Talks/ Guest Lectures/ Alumni Forums
2. Member of admissions boards
3. Selected Group of Dr. **Babsaheb Ambedkar Mahavidyalaya** as the Alumni Association Flag Bearer and to lead the Academic Procession during convocation every year
4. As the Participants/ Speakers/ Sponsors during workshops and conferences.
5. Representatives of the company during recruitments and motivating existing set of students by having the presence of their seniors in the company
6. Supporters for events like Dr. **Babsaheb Ambedkar Mahavidyalaya** Youth Festival as sponsors
7. Engaged with institutions in the capacity of Visiting Faculty members.

8. Alumni also form the active member for Area Advisory Board and contribute in forwarding their feedback regarding curriculum and design of syllabus.

9. Sharing of Lateral Job Postings for fellow Alumni

10 Exclusive engagement with existing students of Amity Dr. **Babsaheb Ambedkar Mahavidyalaya** and its Alumni under Mentor Mentee Programme

11 Alumni also form the active members of IQAC at various levels. Their inputs are very significant in bringing developments and quality enhancements

12 Alumni also take part in various Social Activities including indoor and outgames organized in the college.

13 Dr. **Babsaheb Ambedkar Mahavidyalaya** Alumni are also engaged in various students driven activities like clubs and committees, felicitator and activities supporters.

14 Dr. **Babsaheb Ambedkar Mahavidyalaya** Alumni still contribute liberally to the development of college welfare fund.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

#### 5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

**1 Lakh - 3 Lakhs**

**Response:** <1 Lakh

File Description	Document
Alumni association audited statements	<a href="#">View Document</a>

#### 5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

**Response:** 5

##### 5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	01	01	01

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Report of the event	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

**Response:**

The involvement of Leadership is achieved through well-defined systems and organizational structure Consistent with Statutes & Ordinances of the Sant Gadgebaba Amravati University and with the Vision and Mission of the Institute in general. The Institute has various bodies for governance through development of policies, regulations & guidelines, their implementation and continuous improvement. University Regulations & Policy Guidelines are the instruments through which all the academic, research & administrative activities are administered and monitored for effective implementation, thus ensuring quality and continuous improvement at the Institutional Level.

The leadership at Institution includes Board of Trustees, Secretary of the Trust, College Development Committee, Principal, Head of the Departments, Academic Excellence Committee, etc. The students are also involved in the decision making process of the institution. Several value added courses have been introduced to bring them into the mainstream of industrialized society. HODs of various departments provide counseling and mentoring to them to upgrade their educational and social standards.

To impart education especially to the poor and underprivileged students and provide them new horizons in the wide spectrum of society is chief mission of the college. Therefore the perspective plans of the college are always aligned with the social and educational needs of the local community.

The college conducts competitive examination guidance centre for UPSC and MPSC examination where overwhelming number of students register themselves for guidance. The local area is dominated by people belonging to scheduled castes, Buddhists and scheduled tribe community. Keeping in view their requirements the college has started a centre for Buddhist Studies which has been duly sanctioned and funded by UGC.

One of the major visions and missions of the college was to make the people of the region aware about the rights accorded to them by the constitution of India and by other agencies. In order to strengthen their perception of the rights the college has started a certificate course in human rights.



Most important the college has planned to go ahead with a Community College. The Community College has got approval from UGC from the current academic year.

In order to work incessantly and unhindered for the welfare of the local communities the college applied for a Minority Status on the basis of our service to Buddhist community which was sanctioned by the Government of Maharashtra w.e.f. 2018-19.

Reflection of vision and mission in participation of the teachers in the decision making bodies of the institution

The faculty members are nominated in various statutory bodies and committees of the Institution for decision making and managing the various functioning of the Institution. Regular inputs are taken from faculty and staff through monthly meetings of the faculty for continuous improvement in the system.

The Leadership ensures the compliance of academic and administrative processes and procedures alongwith the continual improvement through regular systematic audits, checks and monitoring by well-defined Quality Assurance Framework.

The Leadership of the Institution sets the direction for all the members of IQACs to work collectively towards the vision and mission set by the Institution.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 6.1.2 The institution practices decentralization and participative management

**Response:**

The institution practices decentralized and participative management approach in all its activities. The decision making by involving faculty members at all levels. The various committees are in place for the progress in various functions and for ensuring excellence in respective areas. The involved in decision making at various levels by institution and management. The administrative and academic responsibilities are decentralized for effective educational leadership for effective implementation & monitoring of various policies, regulations & guidelines at various levels.

The process of curriculum and programme review was established in consultation with the subject matter experts. The Involvement of stakeholders' in the review process. The stakeholders' involved are:

- Faculty members
- Students
- Industry experts
- External subject experts
- Alumni

(b) Programme Review Committee (PRC) and Course Review Committee (CRC) is constituted by the Head of Institution and Head of Department

(i) The CRC consists of 2-3 faculty members from same.

(ii) The PRC deliberates on programme structure with the senior faculty of the Institution. It also take feedback of industry experts, external experts from academia and research for assessing demand of programme, skill set and competencies required by the industry.

research. Put up all the course curriculum and programme structures for the approval of University through institution

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

#### Response:

Yes, the institution has a perspective Strategic Plan and deployment document available taking into consideration the set **Objectives and Broad Based Goals** aligned with the Vision and Mission statement of the institution:

Five year plans are made by College Development Committee of the College.

Five Year Strategic Plan for 2017-22.

- IQAC set Individual targets for Staff and it includes the following aspects:
  - Academic & Teaching-Learning Planning
  - Infrastructure Resource Planning
  - Faculty and Staff Resource Planning
  - Learning Resource Planning
  - Industry Interaction and Placement Planning
  - Research Planning
  - Student Development Activities Planning
  - Events & Annual Calendars Planning
  - Examination Planning
  - Financial Planning

3. The Faculty wise Annual Plan and Targets are examined and finalized by IQAC. The proposed Annual Planning comprising of all the above mentioned aspects are placed before the College Development DCommittee for the approval. After the approval, the recommendations are circulated to all concerned for its implementation, compliance and review.

As part of the 5 years plan made in 2017 it was decided that College should take all possible steps to establish facilities for skill development and research. It has been proposed that Research Centre should be started in the departments like - Commerce, History, Marathi, Physical Education and English. The Research Advisory Committee has been set up with a view to promote research activities in the college. Some of these departments will have two co opted coordinators who will look after all the function of RAC in additions to their departmental work. It has been decided that all faculties must complete their research projects leading to Ph.D. within 3 years from today.

Non-grant professional courses must be started keeping in view the demand of the corporate sector. The students should be provided training to become job-ready professionals. By the end of the year 2022, hundred percent placements should be aimed at.

At the level of teaching and learning all the faculties should be trained to use e-resources like Google Classroom, DELNET, SWAYAM, etc. The College must enter into collaboration with corporate and multinational companies for research, training and placement.

So far as the infrastructure in the college campus is concerned. The College Campus should be made fully wi-fi. Construction of Swimming tank should be completed to for the students and faculties and other staff

members. The Physical Education Department should strive to send the team to participate at the national level events.

The college faculties must strive to spread literacy in the nearby locality. They should adopt three families each and provide full support to the families in terms of literacy and culture.

The college has successfully implemented its proposal for adoption of five families by one faculty for providing them training in education and culture. Moreover, the college has successfully subscribed to DELNET and faculties have been trained in exploring the resources through it. The subscription to DELNET has led to substantial growth in research activity in the college.

File Description	Document
Strategic Plan and deployment documents on the website	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### **6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism**

#### **Response:**

Describe the Organogram of the Institution within a maximum 500 words

**Dr. Babasaheb Ambedkar Mahavidyalaya is having well set decision making processes. The college is having a well structured Governing Body and College Development Committee (CDC). The college function is based on the organizational structure. The constituents of the organization structure are as follows Points :**

- **Governing Body.(G.B.)**
- **C. D.C. /LMC**
- **Principal**
- **I.Q.A.C**
- **HOD**

- **Placement Cell**
- **Office Superintendent**
- **Senior Clerk**
- **Junior Clerk**

**Governing Body:** It is the highest decision-making body of the organization. Our Mahavidyalaya's major decisions are made by GB. The members of the GB are elected.

"management" means the trustees or the managing or governing body, by whatever name called, of any trust registered under the Maharashtra Public Trusts Act, or any society registered under the Societies Registration Act, 1860 or a Company registered under section 8 of the Companies Act, 2013, under the management of which one or more colleges or recognized institutions or other institutions of higher learning, are conducted and admitted to the privileges of the university:

**Functions of GB:**

1. To give sanction to all financial decisions
2. To accord sanction to all major policy and strategic matters
3. To monitor institution's overall progress

College Development Committee:

It is constituted as per section 97 of Maharashtra University Act 2016.

Functions of CDC

(a) prepare an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth, and enable college to foster excellence in curricular, co-curricular and extra-

curricular activities ;

(c) recommend to the management about introducing new academic courses and the creation of additional teaching and administrative posts ;

(d) take review of the self-financing courses in the college, if any, and make recommendations for their improvement ;

(i) prepare the annual financial estimates (budget) and financial statements of the college or institution and recommend the same to the management for approval ;

(l) discuss the reports of the Internal Quality Assurance Committee and make suitable recommendations ;

(n) plan major annual events in the college, such as annual day, sports events, cultural events, etc. ;

(p) consider and make appropriate recommendations on inspection reports, local inquiry reports, audit report, report of National Assessment and Accreditation Council, etc. ;

#### **Principal:**

The Principal is the academic and administrative head of the institution. He is recruited a committee constituted by the University. He enjoys a tenure of five years in office.

**HOD:** Head of the Department is nominated by the Principal from amongst the senior most faculty of the department. He looks after the conduct of the departmental academic and non-academic activities.

#### **GRIEVANCE REDRESSAL MECHANISM**

Institute has its own grievance redressal committee for staff and students. The committee reviews the grievances received and resolves it. Based on severity of complaints, it is resolved in time limit suggested by management. Identity of person filing complaint in suggestion boxes are kept confidential. The solution/decision with regard to suggestion is communicated to related committee/cell or individual of the Institute for further action.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development
- 2.Administration
- 3.Finance and Accounts
- 4.Student Admission and Support
- 5.Examination

- A. All 5 of the above
- B. Any 4 of the above
- C. Any 3 of the above
- D. Any 2 of the above

**Response:** A. All 5 of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	<a href="#">View Document</a>

### 6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

**Response:**

Describe one activity successfully implemented based on the Minutes of the meetings of various Bodies/ Cells and Committees within a maximum of 500 words

Response:

1. Dr. Babasaheb Ambedkar Mahavidyalaya has various Authorities/ Bodies/ Committees at various levels for effective functioning of the college and decision making as stated earlier.
2. All the Authorities/ Bodies/ Committees regularly meet to consider the various agenda points and

issues and discuss their resolution.

3. The frequency of the meetings of various Statutory Authorities, Bodies and Committees is given as additional information. The minutes of the meeting of all the meetings are maintained at the office of Secretary/ Member Secretary in the appropriate department/ office
4. The various Authorities/ Bodies/ Committees of the college stating their major functions, periodicity of the meetings and the custodian of the minutes of the meetings of such Authorities/ Bodies/ Committees are given in detail as per table.
5. The minutes of the meetings (MOM) are also uploaded on the college website for majority of the Authorities/ Bodies/Committees. (List of Committees and custodians of the MOM of the respective committees is enclosed)
6. The Academic Excellence Committee of the college passed a resolution to start vocational training for the undergraduate students. The decision was implemented from the year 2013 and ever since then the resolution is working effectively.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 6.3 Faculty Empowerment Strategies

#### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

##### Response:

The College encourages and supports the Teaching Faculty to participate in seminars, workshops and orientation programmes, pursue Ph. D., Post-Doctoral, Research projects, etc

Orientation on “Methodology of imparting Value Education” was conducted for the faculty

##### Non Teaching Staff:

They are encouraged to pursue Higher Education and get better qualification like graduation and post-graduation and technical qualifications, get themselves groomed in personality development and spoken English skills, acquire training for enhancing their office automation and computer skills.

##### Brief list of welfare measures:



**Pregnant ladies and lactating mothers are given necessary concessions in their day to day work and they are given flexible timings as per their requirements,**

**Study leave for pursuing higher studies,**

**Uniform is provided to peon and security**

**Free medical camp for the staff**

**Disbursement of financial credits/facilities through Yashodhara Teachers Credit Co- operative Society**

**Provident fund for all the employees who fall under the eligibility criteria as per Govt. norms**

**Canteen Facility at subsidized rates**

**No membership fee for availing facilities of Gym, Indoor games and Swimming Pool**

**Management funded training programs for teaching and non-teaching employees.**

**The Institution has a welfare mechanism in place, for teaching and non-teaching staff. The various welfare schemes are:**

**Priority given in the school admission of wards of the faculty and staff.**

**Maternity benefits.**

**Medical leave.**

**Yoga classes.**

**Wi-Fi facility.**

**Cafeterias.**

**Swimming pool**

**Indoor Hall**

**File Description**

**Paste link for additional information**

**Upload any additional information**

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

**6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response: 0**

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	<a href="#">View Document</a>

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

**Response: 2.6**

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	04	02	02	02

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres).	<a href="#">View Document</a>
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	<a href="#">View Document</a>

**6.3.4 Average percentage of teachers attending professional development programs viz., Orientation**

**Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years**

**Response:** 20.92

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	03	03	06	02

File Description	Document
IQAC report summary	<a href="#">View Document</a>
Details of teachers attending professional development programs during the last five years	<a href="#">View Document</a>

**6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff**

**Response:**

The faculty members fill in their Self-Appraisal forms which are assessed by the Head of the Departments, Vice-Principals and Principal.

Based on standard performance appraisal forms available in the UGC web and sources from internet, the institute has created its own form. The analysis of the feedback provides certain inputs on the individual faculties strength and weaknesses

Management receives Confidential Reports of all the teachers through the Principal (i.e, performance appraisal forms) at the end of every semester. In the Report Principalevaluates the performance of staff and gives the grading according to the work performed. Meetings are conducted and results are reviewed. The teachers are motivated to take up development programs.

Performance appraisals of teaching and non- teaching staff are reviewed by the Principal. Adverse remarks, if any, are conveyed to the concerned employees for improvement.

Teaching:-Every Faculty Member of Institutionis assessed for his or herPerformance based on the API score of PBAS proforma.The PBAS proforma has been evolved as per guidelines stipulated in “UGC Regulations on Minimum Qualifications for Appointment of Teachersin College and Measures for the Maintenance of Standards in Higher Education-2010” no. F3-1/2009 dated 30 June, 2010, hereafter referred as UGC regulations. The API scores as endorsed and verified in the PBAS proforma are the primary means of assessing a Faculty member for the purpose of promotion under Career Advancement

Scheme, increments and other award/Incentives including key appointments/assignments and deputations. The PBAS proforma filled by the Faculty Member is checked and verified by the committee at first level, at second level the PBAS Committee verifies the proforma and sends it to Head of Institution. Recommendations are prepared on the basis of rating and grading derived from the API score and the appraisal is granted on the basis of grading.

• **Non-Teaching:-**

**The non-teaching**

File Description	Document
Any additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

**Response:**

The institute has a mechanism for internal and external audit. We have our own internal audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institute each year. Qualified Internal Auditors from external resources have been permanently appointed and a team of staff under them do a thorough check and verification of all vouchers of the transactions that are carried out in each financial year. Likewise an external audit is also carried out on an elaborate way on quarterly basis. The institutional accounts are audited regularly by both Internal and statutory audits. So far there have been no major findings / objections. Minor errors of omissions and commissions when pointed out by the audit team are immediately corrected / rectified and precautionary steps are taken to avoid recurrence of such errors in future. The institute regularly follows Internal & external financial audit system.

The college Management (Dadsaheb Gawai Charitable Trust) has set up an Audit Committee for the purpose of co-ordination with the Internal and External audit process:

Audit committee responsibilities encompass:

- 1.Reviewing and approving audit strategies, policies, programs, and organizational structure, including selection/termination of external auditors or outsourced internal audit vendors.
- 2.Establishing schedules and agendas for regular meetings with internal and external auditors.
- 3.The committee will meet at least four times a year.
- 4.Supervising the audit function directly to ensure that internal and external auditors are independent and objective in their findings.

5. Working with internal and external auditors to ensure that the institution has comprehensive audit coverage to meet the risks and demands posed by its current and planned activities.
6. Significant input into hiring senior internal audit personnel, setting compensation, reviewing annual audit plans/schedules, and evaluating the internal audit manager's performance.
7. Retaining auditors who are fully qualified to audit the kinds of activities in which the bank is engaged.
8. Monitoring, tracking, and, where necessary, providing discipline to ensure effective and timely response by management to correct control weaknesses and violations of law or regulation noted in internal or external audit reports or in examination reports.

#### Functions of Internal Audit

1. Independent and objective evaluation and testing of a institution's overall internal control system (i.e., operational and administrative controls beyond those associated with financial statement preparation),
2. Ensuring the safeguarding and proper recording of a institution's assets, and
3. Determining compliance with laws, regulations, and established organization's policies and practices.

Internal audit programs are institution's primary mechanism for assessing controls and operations and performing whatever work is necessary to allow the board and management to accurately attest to the adequacy of the institution's internal control system.

External audit programs typically focus on financial reporting and associated processes and matters that might result in material weaknesses, financial internal control weaknesses, or misstatements that compromise a institution's financial statements. Outsourced/co-sourced internal audit activities are not considered external audits.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

#### **6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)**

**Response:** 6.33

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.59432	1.26510	1.32331	1.15445	0.99421

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	<a href="#">View Document</a>
Annual statements of accounts	<a href="#">View Document</a>

**6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources**

**Response:**

Dr. Babasaheb Ambedkar Mahavidyalaya is an aided institution. The college receives only salary grants. Some of the funds are generated through the fees paid by the students of non-grant sections . Deficit is managed by taking advance from the parent trust. Additional funding is obtained from contribution by faculty members, form philanthropists and from funding agencies like UGC through Research proposals. These funds are utilized for the research and laboratory development. The institute has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure development.

Institutional budget is prepared by College Development Committee every year taking into consideration recurring and non-recurring expenditures.

**Resources mobilized**

1. Teachers contribute to payment of fee of some of the destitute students
2. Teachers raise funds to give awards to the meritorious students
3. Teachers contribute 2% of their salary every month for the welfare of the students
4. Teachers contribute to provide uniform to the poor students
5. Funds to the tune of Rs. 50,000/- (Fifty Thousand) have been contributed by Mangesh Manohare – Nagar Sevak, to purchase Tree Guards
6. Funds saved from IPR conferences organized in the Campus have been used to purchase steel Cupboards
7. Dr. Dhabe (Retd. Asso. Prof of the college) gifted a curtain for the Seminar Hall worth Rs. five thousand

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

IQAC plays vital role in designing, framing and implementing policies of the college. Different academic activities have been initiated through IQAC for quality assurance and enhancement. IQAC initiated research activities , use of ICT in teaching learning process, organization of extension and co-curricular activities, innovative teaching methods, organization of student seminars etc. It also initiates in organising Exhibitions, industrial study tours, visits to historical places and excursions for environmental consciousness ,internal examination, student project and other student centric activities with the help of the members of students council .

The IQAC initiated in starting the value added certificate courses in language,social science,commerce and vocational trade besides U.G.C sponsored programmes . M.O.U.was signed with Paturkar Industries ,Amravati for internship of commerce students The department of English has an MOU with Praman Spoken English Academy, Amravati and started Mahindra Pride Classrooms, Nandi Foundation Pune which benefitted to enhance students personality through soft skills and communication skills in English. IQAC encouraged the registration of Alumni Association and regularly conducts its meetings. As an outcome of IQAC initiative a number of programmes were organised such as Guest lectures and workshop for excellence and professional development for teaching faculty and training programmes for non-teaching staff. IQAC conducted regular meetings with all stakeholders. It encouraged organization of national, international conference, seminars and Workshops including training programmes for faculty and staff. It also took initiative to conduct green audit and AAA. It organized various self-funded workshops wherein faculties of other colleges also participated just as “Industrial academia, Intellectual Property Rights etc ”.

The following are the two best examples practiced in our institution through IQAC initiative.

## 1. Successful implementation of dress code to all students

The colour and design of the uniform was discussed by faculty, student representatives and finalized. The uniforms were made available in the college with affordable price. Students were given sufficient time (one month) to purchase the uniform. . This decision has yield good results especially in the college discipline

1.Student centric activities( From last 32 years the IQAC organizes intercollegiate University level debate competition on 6th December)

The IQAC in the Institution is constituted at Institution Level.The IQAC has contributed in institutionalizing quality assurance strategies and processes. The IQAC at Institutional level is conducted meeting every month.All Academic and academic administrative activities or events are mapped in the Academic Calendar of theInstitution. The following decisions of IQAC is placed before the statutory authorities of theInstitution it includes:-

- Annual Quality Assurance Report (AQAR)
- Annual Academic Planning
- Development of Institutional Self-Assessment Tool.
- Results of audits
- Stakeholder's feedback

File Description	Document
Link for Additional Information	<a href="#">View Document</a>



### **6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms**

#### **Response:**

- The IQAC continuously reviews the teaching-learning processes. The IQACs are supported by a robust system of continuous review of teaching-learning processes through dedicated Departments and Committees:
  - Student Academic Affairs & Support Services
  - Quality Assurance & Enhancement
  - Research Planning
  
- The Programme Structure, Course Syllabus, Course Session Plan, Time-table, Academic Planning Worksheet are made available to the students before the commencement of the semester. Daily monitoring of conduct of the classes is done by the Academic office established in each department and centrally by Student Academic Affairs & Support Services regularly visits the institutions and checks the proper conduct of the classes. This is also supported by online report of class conducted. Regular meetings of course faculty are held with Head of institution to review the course delivery and student learning progress. Feedback from students is also taken. Examination results for assessing various student learning outcomes.
- Based on the recommendations of IQAC, the teaching-learning processes are reviewed. The frequency of the IQAC meetings are planned by each Chairperson according to the calendar and Time Table uploaded and approved by the competent authority. Also, all the processes right from admissions to convocation are monitored for compliance by IQAC.

Staff meetings are conducted with the initiative of IQAC. The Principal meets faculty and staff regularly. Academic Calendar is prepared at the beginning of the year by IQAC. The calendar sets time bound frame for completion of syllabus and revision by teachers. The students are also benefited by this academic calendar. The concerned Head of department monitors the academic calendar continuously. The assignment and internal tests are carried out at regular intervals. From the performance of the students, the student's level is judged by the faculty and special counseling is given to the slow and advanced learners. The IQAC also analyses and observes the results and the activities through the feedback analysis of the stakeholders.

#### **Review of learning Outcomes:**

Institutional Learning Outcomes highlight the knowledge, skills, and abilities all students are expected to have upon graduating from Dr. Babasaheb Ambedkar Mahavidyalaya, Amravati.

#### **Graduates will be:**

- Well-prepared with communication, numeracy and critical thinking skills to successfully join the

workforce of California and the world or to pursue advanced study;

- Critically and ethically engaged in global and local issues;
- Knowledgeable and respectful of the diversity of individuals, groups, and cultures;
- Accomplished at integrating the skills of a liberal education with disciplinary or professional competency;
- Skilled in collaborative problem-solving, research, and creative activity.

<b>File Description</b>	<b>Document</b>
Link for Additional Information	<a href="#">View Document</a>

### 6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

**Response: 8**

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
09	07	09	08	07

<b>File Description</b>	<b>Document</b>
Number of quality initiatives by IQAC per year for promoting quality culture	<a href="#">View Document</a>
IQAC link	<a href="#">View Document</a>

### 6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

**A. Any 4 of the above**

**B. Any 3 of the above**

**C. Any 2 of the above**

**D. Any 1 of the above**

**Response:** D. Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	<a href="#">View Document</a>
Annual reports of institution	<a href="#">View Document</a>

### **6.5.5 Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)**

**Response:**

There are several incremental improvements made by the college. The college has introduced P.G course M.Com in the year 2014-2015. The college has also introduced English medium in B.Com and Community College in Accounting and Taxation during the current academic session. The college follows a strong and permanent feedback mechanism on curriculum by students, faculty, alumni and parents. The college successfully implemented the Credit System of the University. The IQAC of the college initiated the value added courses besides the UGC course for the benefit of the students from the academic year 2015-16. M.O.U.s. were signed with Industry and academic bodies for the all round development of the students. The enrolment of students is fairly increased. Students are now representing at all India level in Sports and participate in intercollegiate, university level co-curricular activities. College has fetched several prizes in Sports and other activities.

The research atmosphere on the campus has considerably flourished during the last few years. Number of research papers published in reputed journals has increased. Books have been published by faculty with ISBN number. Considerable amount was disbursed to faculty as research initiative programmes by the Management. The college organized self funded national level seminars, conference and workshops.. At present 08 faculties with Ph.D., 06 with M.Phil and 07 with NET/ SET are on permanent roll. Faculties use conventional and advanced teaching methods including ICT. Some of the faculties are using google classroom in teaching –learning process. A fairly large number of teachers has enrolled for SWAYAM.

We are now conducting bridge courses and remedial coaching for advanced and slow learners. The college has implemented continuous internal evaluation as per the norms of affiliating University. Functional MOU's have been signed. Six of our faculty members have been felicitated for their contribution in extension services. The college has marked remarkable progress in participation and organization of extension activities, curricular and co-curricular activities.

Under the UGC plan construction of ladies hostel, Swimming Tank and indoor stadium is completed. The construction of additional first floor for Computer, language laboratory and commerce classes is complete. .Seperate reading hall in library and Seminar hall facilities are made available for the students . The college has purchased remarkable number of books and ICT equipments in this period. In case of students support and progression, the college has achieved success in terms of placements, organization of extension activities and the awards won.

The college has introduced E-governance at all levels. It has introduced AAA, and Green Audit in this period. The institutional CCTV cameras have been installed in college campus for security. The college has undertaken a large number of plantation of trees, rain water harvesting and conservation of energy through LED bulbs. The alumni association has been registered and alumni participation has increased significantly.

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

**Response:** 8

##### 7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	0	2	4

File Description	Document
Report of the event	<a href="#">View Document</a>
List of gender equity promotion programs organized by the institution	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 7.1.2

##### 1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

**Response:**

##### 1. Safety and Security

1. The institution as well as the faculty assure safety and security to the girl students.
2. PCR police van patrols during the college hours and afterwards also.
3. CCTV surveillance on campus.
4. Emergency medical help to girls students.
5. Hemoglobin checking of girls is done by N.S.S. Department
6. Dress code introduced for safety of the girls.
7. Clean and pure water facility is available for the girls.

## 1. Counseling

- The women cell of the College provides counseling to the girls. The counseling sessions are held every week. However, in case of need counseling is provided any time during working hours in college.
- Women cell is there to protect the interest of the girls.
- Helpline number is made available on the notice board and college website for insuring hefty and security of girls.
- One to one counseling by female faculties regarding Health Issues, Cleanliness, use of washrooms, discipline etc.
- Emergency Medical help is provided to girl students.

1. Girls Common room available. Hostel facility is available for the girls in college campus.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 7.1.3 Alternate Energy initiatives such as:

#### 1. Percentage of annual power requirement of the Institution met by the renewable energy sources

**Response:** 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 3510

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	<a href="#">View Document</a>

### 7.1.4 Percentage of annual lighting power requirements met through LED bulbs

**Response:** 100

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 3510

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 3510

File Description	Document
Details of lighting power requirements met through LED bulbs	<a href="#">View Document</a>

### 7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

**Response:**

#### **Solid waste management:**

The primary goal of solid waste management is reducing and eliminating adverse impacts of waste materials on human health and environment to support economic development and superior quality of life.

Reduce: The reduction in use of raw materials

Reuse: Reuse of waste materials and recycling of those

Recycle: Recycling of materials

There are two types of Solid wastes (i) Bio-degradable (ii) Non-bio degradable Bio-degradable waste is allowed to degrade or decompose an oxygen rich medium. A good quality nutrient rich and eco-friendly manure is formed and non-biodegradable wastes are dumped into dumping yards.

Dust bins are provided throughout the campus. Throwing the waste anywhere is strictly prohibited.

Usage of plastic bags is discouraged within the premises of the College.

#### **Liquid Waste Management:**

Well constructed drainage system leading to the closed collection tanks is in place. The tanks are regularly cleaned to avoid stagnation of water and the cleaning part is given for outsourcing.

#### **E-Waste Management:**

E –Waste, which on the face of it seems quite clean and safe is not so. Its qualitative characterization shows it to be very complex consisting of several hazards constituents that can play havoc with our health therefore some of the e-waste generated is used for technical education purpose by using the hardware in laboratories for display. The remaining material is disposed off in an appropriate manner.

<b>File Description</b>	<b>Document</b>
Link for Additional Information	<a href="#">View Document</a>



### 7.1.6 Rain water harvesting structures and utilization in the campus

#### Response:

Rain water is stored and later used for providing water to plants and other green areas. The rain water is recycled through appropriate machinery and supplied to swimming tank. Dr. Babasaheb Ambedkar Mahavidyalaya, Amravati comes in drought prone area. It receives less rain fall every year. The college has its own Bore-wells and water connection by municipality. Rain Water Harvesting:

The college has few bore wells to meet to the general needs of the institution. Soak pits were also constructed at appropriate places to raise the water table. In the North-East corner we have a big pit to collect the rain water. From the top of the roofs also the rain water is collected through a delivery system which is used for several purposes, mainly like gardening. The institution adopts sprinkler procedure in large lawns and water is very judiciously used for plantation purposes.

#### Benefits:

- 1.Helps in recharging the soil
- 2.Improvement in ground water quality by dilution
- 3.Improves soil moisture.

We have budgetary provision for development of rain water harvesting system. The present swimming tank in the college premises is being beautified. The storage capacity of the Swimming Tank is 85,00,000 liters. Its size is 32×32 at bottom and 40×40 at top.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 7.1.7 Green Practices

- Students, staff using
  - a) Bicycles
  - b) Public Transport
  - c) Pedestrian friendly roads
- Plastic-free campus
- Paperless office
- Green landscaping with trees and plants

#### Response:

Attempt has been made to beautify the campus with grass cover, gardens and parks. Trees are planted by the side of roads spread across the campus. Green Audit of its Campus is done regularly.

### **Students, staff using Bicycles**

Many Students and some faculties use bicycles. As there is no direct Bus, taxi or auto facility leading to the college. So, the majority of students either walk down to college or use bicycle to reach the college.

### **Public Transport**

The Public Transport is rarely used by Students and faculties as the college is located at the outskirts of the city and there are direct public transports available for ferrying the students or faculties.

No Vehicle day on 9th Oct. every year.

Tree Plantation is undertaken by NSS, NCC, Geography departments, Nature club regularly in th

### **Pedestrian friendly roads**

There are pedestrian friendly roads inside the campus.

### **Plastic-free campus**

The college complies with the norms set by Maharashtra Government from time to time regarding the

use of plastic. During present year the Government has completely banned the use of plastics in the entire state.

So the college has issued orders strictly prohibiting the use of plastics in the campus. The campus of the college is hundred percent plastic –free.

### **Paperless office**

The college practices little use of paper as far as practicable. Some of the examples are - Casual

Leave is sanctioned on-line. Scholarship is applied and approved on-line. Majority of the

Correspondences with the Management are carried out on-line.

The Management has taken keen interest to make the office a paper less office.

? The accounts/office and academic information is stored and maintained through systems only

? The complete campus is Wi Fi enabled, making it much easier for paper less activities

? Even the official information and circulars are preferred to be sent only through mails

### **Green landscaping with trees and plants**

Tree plantation is done at a larger scale by the college. The NSS department of the college carries out plantation work to the maximum. Landscaping and plantation have been done both inside and outside the campus of the college.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

**Response:** 0.68

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.03749	0.00367	0.02500	0.007	0.09840

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities

**5. Rest Rooms**

**6. Scribes for examination**

**7. Special skill development for differently abled students**

**8. Any other similar facility (Specify)**

**A. 7 and more of the above**

**B. At least 6 of the above**

**C. At least 4 of the above**

**D. At least 2 of the above**

**Response:** B. At least 6 of the above

File Description	Document
Resources available in the institution for Divyangjan	<a href="#">View Document</a>
link to photos and videos of facilities for Divyangjan	<a href="#">View Document</a>

**7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years**

**Response:** 0

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)**

**Response:** 6

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	01	01	01

File Description	Document
Report of the event	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 7.1.12

**Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff**

**Response:** Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	<a href="#">View Document</a>

#### 7.1.13 Display of core values in the institution and on its website

**Response:** Yes

File Description	Document
Provide URL of website that displays core values	<a href="#">View Document</a>

**7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations**

**Response:** Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	<a href="#">View Document</a>

**7.1.15 The institution offers a course on Human Values and professional ethics**

**Response:** Yes

File Description	Document
Any additional information	<a href="#">View Document</a>

**7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions**

**Response:** Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	<a href="#">View Document</a>

**7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years**

**Response:** 0

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of activities conducted for promotion of universal values	<a href="#">View Document</a>

**7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities**

**Response:**

Sr. No.	Date	Great Personality	Anniv
1.	13/7	Dr. Kamaltai Gawai	Birth A
2.	25/7	Hon'ble Dadasaheb Gawai	Death
3.	9/8	Kranti Din	Kranti

4.	15/8	Independence day	
5.	5/9	Teachers day- Dr. Sarvapalli Radhakrishnan	Birth A
6.			
7.	2/10/	Mahatma Gandhi	Birth A
8	3/1	Balika Din- Savitribai Phule	Birth A
9	12/1	Swami Vivekananda	Birth A
10	26/1	Republic Day	
11	19/2	Chatrapati Shivaji Maharaj	Birth A
12.	14/4	Dr. Babasaheb Ambedkar	Birth A

#### 6 December Lecture Series

NSS also celebrate Gandhi Jayanti And Lalbahadur Shashtri Jayanti on 2nd Oct. every year. Even Swami Vivekanand Jayanti is celebrated world Youth Day. On 9th march saint Gandgemaharaj Jayanti is celebrated by NSS.

Through these celebration of Birth & death anniversaries students are made aware of the work done by these personalities.

#### **7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions**

##### **Response:**

The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions.

The following are the few contrivances which show our commitment to transparency in matters of finance, academics, administrative and auxiliary:

1. Our Institute is governed by Sant Gadge Baba Amravati University, Amravati. The institute abides by the terms of the university.
2. Admission is an online process which is strictly on the basis of merit in accordance to the government reservation policies.
3. There is an Academic Excellence Committee in the college which monitors every academic activity of the college.
4. Important notices regarding college are regularly posted in the college website to ensure



complete transparency in all its functioning.

5. The institute maintains transparency in its financial, academic, administrative and auxiliary functions.

6. It has proper system outline taking care of ethical and human values responsible for transparency.

7. The institute's financial transaction Audits are being carried out yearly by external auditor.

8. It ensures that all the financial transactions, reports and documents are completed with integrity.

9. Qualified Internal Auditors from external resources have been permanently appointed and a team of staff under them do a thorough check and verification of all vouchers of the transactions that are carried out in each financial year.

10. The institute regularly follows Internal & external financial audit system.

11. Qualified Internal Auditors from external resources have been permanently appointed and a team of staff under them do a thorough check and verification of all vouchers of the transactions that are carried out in each financial year. Likewise an external audit is also carried out on an elaborate way on quarterly basis.

12. The institutional accounts are audited regularly by both Internal and statutory audits. So far there have been no major findings / objections.

13. There is anti-ragging committee in the college for prevention of ragging.

14. Major decisions are taken collectively and most of them are uploaded on the college website.

15. Students and alumni are associated with committees.

16. There is Mentoring committee for personal counseling of students.

17. Students have been associated with most of the administra

18. Institute presents timely and accurate information to the University community, alumni etc as well as state government.

19. The process of mentoring the students along with a list of the students being mentored is flashed on the institutional website for the common perusal.

20. Since the college is committed to the welfare of the deprived sections of the society, the Management and staff of the college contribute to funding the fee and other expenses of the students without any kind of discrimination. Complete transparency is maintained in this matter.

## 7.2 Best Practices

### 7.2.1 Describe at least two institutional best practices (as per NAAC Format)

#### Response:

#### Two Best Practices

1. **Title** –Adopting five students from deprived class by the teachers
2. **Objectives of the Practice** – To spread higher education among the deprived class people from nearby slum area.
3. **The Context** – majority of the families inhabiting nearby slum area live in the most deprived and wretched condition. They do menial jobs to sustain their families. In the face of the hardship faced by them they are unable to bear the educational expenses of their wards. As a result of the financial

their wards are compelled to leave their higher studies. So the teachers play the role of the parents for such students.

4. **The Practice-** the college has been started with a view to serve the educational and holistic development of the students from the nearby locality. For its undeterred services to the cause of the people of the downtrodden and deprived class, the Management of the college has been widely acclaimed. The Government of Maharashtra has awarded the Buddhist Minority status to the college to enable the college to continue its dedicated services to these particular classes of people. College.

With a view to further the spirit of social service of the college Management, the teachers went ahead adopting five students per teacher and providing them financial and mentoring support to them to continue with their higher educational ventures.

The teachers contribute to their college fee and dress fee. In some cases even they fulfill their day-to-day living requirements.

1.– as a result of the aforesaid work of the teachers the erstwhile

drop-out rate has come down significantly. Number

regularly has increased dramatically. Many more of them have joined our MPSC/UPSC

classes which is conducted free of cost for these students. At present the number of

students in the MPSC/UPSC classes has swelled to 107 which is really very satisfactory.

## **5. Problems Encountered and Resources Required**

Lack of resources in the locality. For example, time of supply of municipal water supply clashes with that of the college timing for the students. Some of them are compelled to miss couple of lectures before lunch-break. Majority of the students has to store water as their parents go out for work. Secondly, the drinking habit of the parents obstruct our counseling process.

## **2. Title: Celebration of Parentine Day**

### **Objectives of the Practice**

To inculcate traditional Indian culture of worshipping parents.

### **Context**

The Parentine Day is a changed form of Valentine Day. The Valentine Day is celebrated on 14th February of the year. On the day the lovers avow their love to their beloved. This is a tradition emulated from a foreign country. Broadly speaking, in India the tradition of Valentine Day is always looked down upon. In order to replace this foreign culture of Valentine Day, the college came up with the idea of celebrating Parentine day. On the day the wards would offer flowers to their parents in acknowledgement of their

dedicated selfless services to their wards.

### The Practice

The Parentine Day is celebrated on 14th February of every year replacing the practice of the Valentine Day. On this day the college makes elaborate preparations in the college campus for the celebration of Parentine Day. The parents of the students are invited to remain present on the Day. The parents sit on chsir and their respective wards sit at their feet. The ceremony begins by offering 'Aarati' to the parents by their wards followed by offering flowers to the former by the later. While offering "Aarati" religious verses/songs are sung.

The ceremony lasts for couple of hours during which the parents are invited to express their opinion on the occasion. The wards also share their emotional feelings. The entire ambience on the day becomes so emotional that tears can be seen flowing down the cheeks of all.

### Evidence of Success:

The Parentine Day celebrations has met with grand success. Everyone has praised the celebration of the Parentine Day in the college campus.

### Problems encountered and resources required

1. Absence of parents
2. Lack of awareness on the part of parents about replacing Valentine Day by Parentine Day celebrations.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

## 7.3 Institutional Distinctiveness

### 7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

#### Response:

The vision of our college management is (To impart education specially to the poor and under privileged students and provide the new horizons in the wild spectrum of society)

1. In according this vision how thrust area is educational upliftment of the depraved class of students the college arranges free study rooms for the students living in slum area around the college.
2. Along with regular curricular the students are provided several facilities, life soft skills training, personality development training, training for competitive examination free of cost.

3. To motivate the advance learner among unprivileged class of students books are distributed free of cost to merit holders. The college donates library to orphanages and Old Age Home to fulfillment of other policies.
4. The college has placement cell which makes all possible efforts to make students particularly under privileged one's employable.
5. The Institute has sign up MOUs with industry organizations which technical institution for advance knowledge and other latest trends to the students of down to earth.
6. The college management works with spirit bringing education and prosperity to all.

Quality oriented higher education to rural students from all sections of the society is the distinctiveness of Phaltan Education society. Most of the people in rural environs are deprived of higher education and progress because of poverty and lack of educational facilities. Taking into account that sight of family and educational milieu as well as locality cavorts quality fixing of forthcoming generations and underpins learner's emotional learning, mental flourishing and overall personality need be addressed. With this objectives Our college which started its functioning in 1972 and since then it is working with the vision of providing quality education to rural youth, socially and economically disadvantaged learners leading to their prosperity, providing values based education through renaissance to make them better situation & to become an academy of excellence in higher education.

Our mission is to take continuous efforts to provide quality oriented education, all round development of student's personality through academic, co-curricular and extracurricular activities, to make academic & infrastructure progress and to cater the needs of increasing number of students by providing more and more facilities and services and to start job oriented and skill based courses.

Along with traditional courses professional courses like B Com, BA & M.Com are started. Day by day number of students taking admission in the college is increasing due to the healthy atmosphere and quality in education. Various co-curricular activities are conducted. Where other institutions are facing problem of non availability of qualified staff, accountability of governance, adjustment for operational cost, irregularity in student's strengths, lack of healthy teacher & students relation, lack of proper educational infrastructure environment, students indiscipline and unrest which affect the quality of education we have achieved a success in keeping aside these facts due to.

Periodic assessment through assignment, internal exam, group discussions, seminars, projects etc. Various projects are given to the students on currents issues.

Lead college lectures and through various subjects associations lectures current issues, personality

development, soft skills, emotional intelligence, yoga are arranged.

Special efforts are taken to instill sense of social awareness and responsibility in students and they are encouraged to participate in social issues through NSS which has taken really remarkable activities where values like righteous conduct, love, national values, and national integration are

inculcated. Society problem are also addressed effectively through NSS activities. Through NCC of boys & girls values of national integration and fundamental duties are inculcated. Kalavishkar and Uday magazine make them available the platform for their inborn artistic approach to perform in dance, singing, acting and writing etc.

Sports department of our college also given training to various students so that they can participate in state and national level sports.

Remedial coaching, Bridge course, human rights course are also motivating the students to perform best in academic activities.

Career and placement cell is providing them the opportunity to work in reputed companies. Other than this student are encouraged to bring new ideas and which are giving them the opportunity that best will be always accepted and they can also actively participate in the development of the college. Teacher's day, Visit to Ashramshala, new year celebration are the result of their participation.

Faculties are also encouraged to address various issues through various lectures outside the college campus. They are also encouraged to research on new topics.

Management support in these activities is very vital as they are always encouraging all the stakeholders to share their ideas and to participate in the development of the college.

All these efforts ultimately result in the overall development of the students.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

NAAC

## 5. CONCLUSION

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### **Additional Information :**

Resource mobilization from various funding agencies was taken up as a major strategy to improve the infrastructure, augment teaching-learning facilities and allocate projects to students to make learning more 'student centric'. The teachers of our college contribute @1.5% of their salary to develop welfare fund of the college. The fund is used for facilitating student's education and beautification of college campus.

The college is located in the slum area where the people are still living in a deprived state. The college teachers adopt five students each from the mentoring list and provide them guidance, counseling and necessary finances for their studies and other developmental needs.

The college has been granted Buddhist Minority Status by the Government of Maharashtra. This move will help the college extend maximum coordination to the members of the Buddhist Minority living in the nearby slums.

The UGC has also sanctioned a Community College with a Diploma course in Accounting and Taxation to be started in the college from the ensuing academic year. The funds have also been sanctioned by the UGC for this purpose.

The college has also applied for Research Centers for English, History and Marathi to be started from the coming academic year.

### **Concluding Remarks :**

The Management and the staff of the college are heartily dedicated to the welfare of the deprived people of the society. The vision of the founder was to uplift the deprived section to the global level. The founder of the college was so much dedicated towards the welfare of the deprived sections of the society that he went to the extent of donating 17 acres of land to the people of this section for their living. The self Study report will certainly pave the way for further self introspection for exploring the ways for future development of the deprived people of the society.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p>Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years</p> <p>1.2.1.1. How many new courses are introduced within the last five years                      Answer before DVV Verification : 46                      Answer after DVV Verification: 16</p>																				
1.2.3	<p>Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years                      Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>200</td> <td>190</td> <td>160</td> <td>135</td> <td>100</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>40</td> <td>4</td> <td>40</td> <td>20</td> <td>20</td> </tr> </tbody> </table> <p>Remark : We have edited the numbers based on the data provided.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	200	190	160	135	100	2017-18	2016-17	2015-16	2014-15	2013-14	40	4	40	20	20
2017-18	2016-17	2015-16	2014-15	2013-14																	
200	190	160	135	100																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
40	4	40	20	20																	
1.3.2	<p>Number of value added courses imparting transferable and life skills offered during the last five years</p> <p>1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years                      Answer before DVV Verification : 07                      Answer after DVV Verification: 03</p>																				
2.1.2	<p>Average Enrollment percentage                      (Average of last five years)</p> <p>2.1.2.1. Number of students admitted year-wise during the last five years                      Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>378</td> <td>425</td> <td>400</td> <td>329</td> <td>173</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	378	425	400	329	173	2017-18	2016-17	2015-16	2014-15	2013-14					
2017-18	2016-17	2015-16	2014-15	2013-14																	
378	425	400	329	173																	
2017-18	2016-17	2015-16	2014-15	2013-14																	



2017-18	2016-17	2015-16	2014-15	2013-14
377	422	399	329	173

2.1.2.2. Number of sanctioned seats year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
420	420	420	420	340

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
464	464	442	420	340

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

2.3.2.1. Number of teachers using ICT

Answer before DVV Verification : 15

Answer after DVV Verification: 15

Remark : HEI clarification has been accepted

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

2.4.2.1. Number of full time teachers with Ph.D. year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
08	07	06	06	05

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
8	7	6	6	5

Remark : The PhD degree certificates have been provided as requested.

3.1.2 Percentage of teachers recognised as research guides at present

3.1.2.1. Number of teachers recognised as research guides

Answer before DVV Verification : 06

Answer after DVV Verification: 06

Remark : The requested proof has been provided.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-

Academia Innovative practices during the last five years

3.2.2.1. Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
08	08	08	08	08

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
7	7	7	1	0

Remark : Numbers updated based on the reports provided.

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

3.3.3.1. How many Ph.Ds awarded within last five years

Answer before DVV Verification : 03

Answer after DVV Verification: 1

3.3.3.2. Number of teachers recognized as guides during the last five years

Answer before DVV Verification : 06

Answer after DVV Verification: 4

Remark : Input edited based on the information provided.

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
24	16	20	14	09

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
16	2	2	13	3

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
06	04	02	01	01

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
3	3	3	2	1

Remark : Entry has been edited based on HEI clarification.

4.2.5	<p>Availability of remote access to e-resources of the library</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: No</p> <p>Remark : None of the proof provided were related to the tools that can be used to access the e-learning resources of libraries.</p>										
4.2.6	<p>Percentage per day usage of library by teachers and students</p> <p>4.2.6.1. Average number of teachers and students using library per day over last one year Answer before DVV Verification : 60 Answer after DVV Verification: 20</p>										
5.2.2	<p>Percentage of student progression to higher education (previous graduating batch)</p> <p>5.2.2.1. Number of outgoing students progressing to higher education Answer before DVV Verification : 22 Answer after DVV Verification: 18</p> <p>Remark : Please note that we can only accept students who pursue higher education at other educational institutions.</p>										
5.2.3	<p>Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)</p> <p>5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1850 1046 1984"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>05</td> <td>02</td> <td>03</td> <td>03</td> <td>05</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p>	2017-18	2016-17	2015-16	2014-15	2013-14	05	02	03	03	05
2017-18	2016-17	2015-16	2014-15	2013-14							
05	02	03	03	05							

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.2.3.2. Number of students who have appeared for the exams year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
08	06	05	08	09

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
08	06	05	08	09

Remark : We can only accept exams conducted by the state government for which the minimum requirement is a Bachelor Degree.

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

Answer before DVV Verification : C. Any 2 of the above

Answer After DVV Verification: D. Any 1 of the above

Remark : The report for AAA is not enclosed. Only IQAC has been considered

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
04	04	02	05	06

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	0	2	4

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years  
7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
06	06	09	06	03

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
08	10	14	10	05

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

## 2.Extended Profile Deviations

ID	Extended Questions										
1.1	Number of courses offered by the institution across all programs during the last five years Answer before DVV Verification : 72 Answer after DVV Verification : 66										
2.1	Number of full time teachers year-wise during the last five years  Answer before DVV Verification: <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14					
2017-18	2016-17	2015-16	2014-15	2013-14							

15	16	15	15	16
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Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
13	13	13	13	13

MAAAC